



YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1.Name of the Institution

NAGRIK SHIKSHAN SANSTHA'S COLLEGE
OF COMMERCE AND ECONOMICS

- Name of the Head of the institution Dr. Shamim Sayed
- Designation Principal (in-charge)
- Does the institution function from its own campus? Yes
- Phone no./Alternate phone no. 02223520261
- Mobile no 9821888102
- Registered e-mail nsscomm@gmail.com
- Alternate e-mail dhi.ovhal@gmail.com
- Address NSS Educational Complex, M. P. Mill Compound, Behind A.C.Market, 94, Tardeo , Mumbai-400034
- City/Town Mumbai
- State/UT Maharashtra
- Pin Code 400034

2.Institutional status

- Affiliated /Constituent Affiliated
- Type of Institution Co-education
- Location Urban

- Financial Status UGC 2f and 12(B)
- Name of the Affiliating University University of Mumbai
- Name of the IQAC Coordinator Dr. Dhiraj Ovhal
- Phone No. 9768937121
- Alternate phone No. 02223510203
- Mobile 9768937121
- IQAC e-mail address nsscomm@gmail.com
- Alternate Email address dhi.ovhal@gmail.com

3.Website address (Web link of the AQAR (Previous Academic Year)

<http://www.nsseducation.org/degreecollege/pdf/AQAR%20Report%202019-20.pdf>

4.Whether Academic Calendar prepared during the year?

Yes

- if yes, whether it is uploaded in the Institutional website Web link:

<http://www.nsseducation.org/degreecollege/pdf/Academic%20Calendar%20for%20the%20A.Y.%202020-21.pdf>

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	C+	60-70	2004	04/11/2004	03/11/2009
Cycle 2	B	2.08	2011	27/03/2011	26/03/2016
Cycle 3	B++	2.78	2017	28/03/2017	27/03/2022

6.Date of Establishment of IQAC

12/05/2006

7.Provide the list of funds by Central / State Government

UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NA	Nil	Nil	Nil	Nil

8. Whether composition of IQAC as per latest NAAC guidelines **Yes**

- Upload latest notification of formation of IQAC [View File](#)

9. No. of IQAC meetings held during the year **11**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**
- If No, please upload the minutes of the meeting(s) and Action Taken Report No File Uploaded

10. Whether IQAC received funding from any of the funding agency to support its activities during the year? **No**

- If yes, mention the amount

11. Significant contributions made by IQAC during the current year (maximum five bullets)

IQAC has worked significantly in Lockdown period to reframe the teaching learning process by arranging Webinars on how to use E-Learning resources like Google form, ZOOM, Google classroom, etc.,. Faculty Development Programme on E- Content Development Tools for teachers

Making the students aware about the Intellectual Property Rights and procedures by conducting Webinar on Intellectual Property Rights

Focus on Personality development and Career awareness programmes for students by signing MoUs with Educational Institutes and Industries and conducting collaborative activities like Five Days Free Training of Share Market and Employment Opportunity , National Webinar on Goal Setting and Mind Management, International Webinar on "Competitive Strategy, Digital marketing webinar, etc

Focus on how to develop logical thinking and what are innovative and creative techniques available for the study to the Students through National Webinar on "Learning through Creative Thinking". Also Conducted Online Quizzes for the students using Quizziz Software

Stress on Providing emotional support to students by strengthening mentor- tutor activity and also and academic support by conducting Webinar series during pandemic and making them aware about the opportunities during and post pandemic.

12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
To enhance the Knowledge about E-Content among the Stakeholder of Higher Education.	Organised Two Days National Level Faculty Development Programme On "An Effective E-Content Development Tools on 26 and 27 July 2020
To impart the knowledge of Digital Marketing and Its scope and Career Opportunity in the field of Digital Marketing.	Organised One Day National level Webinar on Digital marketing: An overview of pre- and post Covid-19 on 13 August 2020 for the Students
To make students and teachers aware about the Intellectual Property Rights and procedures to register.	Organised Webinar on "Intellectual Property Rights (IPR)" on 30 January 2021 for the stakeholder of Higher Education.
To develop logical and creative thinking among the Students.	Organised Online National Webinar On "Learning through Creative Thinking" on 20 March 2021
To test knowledge and make familiar about Online Quizzes to the Students.	Organised Online Quizzes in the subjects of Advertising for SYBCom and MHRM , PSK for TYBCom students on 12 April 2021 , 15 April 2021 and 17 April 2021 respectively.
To organise skilled based training programmes for the students.	Organised Five Days Free Training of Share Market and Employment Opportunity" jointly organized by IQAC and Commerce Department of NSS College of Commerce & Economics , Tardeo, Mumbai and Economics Department of Haribhai V. Desai College Pune

	in with association Bombay Stock Exchange from 17 May to 21 May 2021
To provide knowledge about Goal Setting and Mind Management	Organised Online National Webinar on "Goal Setting and Mind Management" on 28 May 2021
To provide research platform to Students and Teachers to present research papers and opportunity to publish their research papers in reputed peer reviewed journal.	Organised Multidisciplinary National E-Conference On "Contemporary Issues in Commerce, Management and Economics : An Overview of Covid 19 Pandemic and Its Impact on Indian Economy " on 30 April 2021
To make necessary arrangement for conducting Interview of CAS promotion for the teachers.	Arranged CAS Interview of 6 Teaching & 1 Librarian for the Level 3 to 4 and Level 2 to 3 on the 17 February 2021
To impart knowledge about role of Infrastructure for the development of country.	Organised Online International Webinar On "An Overview of Infrastructure Development : A Step towards the growth of Economy" on 3 April 2021 , resouce person Mr. Dipak Abhyankar (Entrepreneur , Chief Specialist, (Road & Transport) Dubai (UAE)
To provide academic and personal counseling to students.	Mentor and Tutor activity
To enhance collaborative activities.	MoU with Educational Institutes and Industries for activities like Conducted Online International Webinar on "Competitive Strategy" jointly organised by IQAC and Commerce Dept. of our college in collaboration with IQAC of Yashoda Girls' Arts & Commerce College, Nagpur and IQAC , Mahila Mahavidyalaya, Nandanvan, Nagpur on 15 June 2021 Resource persson Dr. Yeliena Prokhorova (

	Ph.D, Associate professor, Deputy Head of Management Department, KYIV National University, Ukraine
To develop proper Code of Conduct for the stakeholder of Higher Education.	Drafted Handbook of Code of Conduct with periodic meeting with Code of Conduct Committee to regulate and monitor activities.
To ensure Fair admission process as per University guideline within prescribed time duration as well as direct payment of students fees in bank.	Ensured fair admission in compliance with the Govt. Reservation policy and bank payments indicates financial accountability using online admission process and fees management system.
Proper dissemination of Information and important notifications to all the stakeholders	Quick and Better intimation of notifications to all the students , teaching, non- teaching staff of the college by using online tools social media like Google classrooms, Whatsapp groups, telegram groups. Important Notices are also displayed prominently throughout the campus and on the college Website.

13. Whether the AQAR was placed before statutory body?

Yes

- Name of the statutory body

Name	Date of meeting(s)
College Development Committee	20/11/2021

14. Whether institutional data submitted to AISHE

Part A

Data of the Institution

1.Name of the Institution	NAGRIK SHIKSHAN SANSTHA'S COLLEGE OF COMMERCE AND ECONOMICS
• Name of the Head of the institution	Dr. Shamim Sayed
• Designation	Principal (in-charge)
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NAAC guidelines	
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College Development Committee	20/11/2021				
14.Whether institutional data submitted to AISHE					

Year	Date of Submission
2020-21	19/01/2022

15.Multidisciplinary / interdisciplinary

16.Academic bank of credits (ABC):

17.Skill development:

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

20.Distance education/online education:

Extended Profile

1.Programme

1.1	76
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2.Student

2.1	1158
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2	720
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	
File Description	Documents
Data Template	View File
2.3	388
Number of outgoing/ final year students during the year	
File Description	Documents
Data Template	View File
3.Academic	
3.1	11
Number of full time teachers during the year	
File Description	Documents
Data Template	No File Uploaded
3.2	11
Number of sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1	11
Total number of Classrooms and Seminar halls	
4.2	42.61461
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	74
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

As an affiliated college, the curriculum designed by the University of Mumbai is followed. Faculties are given workload as per the UGC norms. Each department prepares its Learning Outcomes. Faculty makes efforts to monitor the academic performance of the students through Tests, Quizzes, Presentations and Assignments in addition to the university exams. Faculties prepare teaching plans in respective subjects to ensure timely completion of syllabus. Extra lectures are conducted as per the need of the topics/students. 7 days Induction programme "Deeksharambha" for newly admitted F.Y.B.Com. Students are conducted to provide information about Examinations and other activities are conducted.. Faculties use a blend of different teaching methods as per needs of the students and subjects such as use of Google classrooms, whatsapp groups for making announcements, distributing subject related material and notes, giving assignments and holding quizzes, organizing competitions like PPTs, Poster making, Debate, Essay, Elocution, Group discussion, Project work etc. Seminars and workshops, Remedial Classes, Mentor mentee groups, Competitive exams guidance lectures, Short term certificate courses are a few initiatives that each department plans and conducts throughout the year to enable proper and effective delivery of curriculum and satisfy the needs of Slow learner as well as Advanced Learners.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	http://www.nsseducation.org/degreecollege/agar.html

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Academic Calendar prepared at the beginning of the academic year gives a concrete plan for completion of syllabus, examinations, curricular and extra- curricular activities to be conducted during the year. Each department conducted various activities throughout the year for effective implementation of the curriculum. The

college conducts examinations following the guidelines of University of Mumbai. Examination schedule and time tables are prepared well in advance. Internal assessment is conducted as per the rules online regularly. Results are declared in time as per the rules. Remedial coaching conducted for academically weak students. Moderators and External evaluators are appointed and their feedback obtained for transparency in assessment. As per the revised COVID guidelines for conduct of examination, batch-wise online meetings with all the students were conducted on online with the support of all the teachers to provide information to the students and regularly update them and solve examination related problems, orientation programme, Mock Tests were conducted regularly and even Helpline numbers also displayed on website. The college has followed Examination Time table which was assigned by the Lead College under the cluster system of University of Mumbai. Regular subject tests, quizzes, assignments, project work etc. given to the students throughout the year.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	http://www.nsseducation.org/degreecollege/agar.html

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.

Academic council/BoS of Affiliating University

Setting of question papers for UG/PG programs

Design and Development of Curriculum for Add on/ certificate/ Diploma Courses

Assessment /evaluation process of the affiliating University

C. Any 2 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

03

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

02

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

82

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The mission of the college is to nurture and sustain academic excellence by imparting value based as well as need based education to develop a community of scholars with talent professional skills & ethical values and the vision of the college is to be a premier institution of higher education contributing to national development by imparting quality education to youth. Accordingly sports are deliberate for inculcating a cost machine with inside the students.

HUMAN VALUES:

Values are some things that are ideal and worth of esteem for his or her very own sake. Human values assist us to stay in concord with the world. The situation Foundation Course, taught throughout all of the B.Com. Programmes consist of this aspect.

The College addresses the diverse components of Human values and integrates the equal into the Curriculum withinside the following manner:

- Women development cell has taken initiative for the gender sensitization programmes throughout the year.
- Blood donation drive, pulse polio campaign imbibes human value among the stakeholder of higher education.

PROFESSIONAL ETHICS:

The course that deals with this element include: Organizational Behavior, Business Environment, Laws & Ethics, Ethics and Corporate Governance.

The college started to implement this value into the syllabus is as under:

- The Commerce department organizes a workshop on Professional ethics with a goal to inculcate Professional Ethics with inside the students.
- The IQAC conducted a webinar on Intellectual Property Rights (IPR) for the students.

GENDER:

The Foundation Course, taught throughout programmes, addresses

Gender troubles like Female Feticide and Dowry.

The College integrates the equal into the character of the scholars with inside the following manner:

- Women Development Cell promotes gender equality with the aid of using having boys too as members. It conducts diverse gender associated activities, seminars and Yoga and self-defense workshops.
- Discipline Committee maintains a strict watch to keep away from incidents of sexual harassment of girls students.
- Webinar on the path of equality conducted on 8th march 2021 to create awareness about gender sensitization by WDC.
- A Webinar on Sexual Harassment at workplace 2013 understanding the act and challenges ahead conducted on 20th may 2020-21 by WDC to create awareness about prevention of sexual harassment and vishakha guideline.

ENVIRONMENT AND SUSTAINABILITY:

The courses - Green Computing, Environmental Studies deal with Environment and Sustainability. The college students study the atmosphere and different environmental factors.

The College promotes surroundings focus with inside the following manner:

- Green audit, Energy Audit and Environmental Audit conducted by External Agency.
- Nss and EVS Department conducted tree plantation and swach Bharat Abhiyan
- Webinar on Environmental and behavior on 19th May 2020-21
- Best out of Waste competition was conducted by EVS Department.
- The diverse publications and committees with inside the College adopt the subsequent and comparable activities:
- Collection and Disposal of E-Waste

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

08

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

766

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution

A. All of the above

from the following stakeholders Students
Teachers Employers Alumni

File Description	Documents
URL for stakeholder feedback report	http://www.nsseducation.org/degreecollege/feedback.html
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	http://www.nsseducation.org/degreecollege/feedback.html

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

1158

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

562

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Conducted One week Online Student Induction Programme(SIP) -Deeksharambha, for F.Y.B.Com. students where the slow and advanced learners are identified during the mentoring sessions taken by the respective mentors.

They are also identified through classroom discussions and interaction taken in the beginning, bridge courses, tutorial sessions, question-answer sessions and also by previous years performance. Subsequently, they are identified on the basis of classroom participation and end-semester examinations. TC Result analysis Advanced learners are encouraged to study recommended readings in each subject. Meritorious students are encouraged to be the class-representatives of the Students Council. The academic toppers and subject toppers are awarded with certificates and medals. They are encouraged to participate in seminars and conferences, paper presentations, competitive examinations, to publish articles in college newsletters and magazine and to register in placement drive organized by placement cell of the college. They are also encouraged to participate in "Avishkar"-a research conclave of University of Mumbai. Guest lectures, Book bank facility is available for advanced learners. The college conducted a national webinar on 'Understanding Advanced Learners: The Role of Teachers'. Remedial classes/mentoring sessions under mentor-tutor scheme, ATKT counselling sessions, additional coaching, unit tests are arranged for slow learners to enhance their knowledge. Model question papers are given and they are solved in the class.. Workshops and guest lectures on the topics related to stress management, Yoga, Fitness training programmes are arranged to improve their concentration and ability. Short term certificate courses, skill based training programmes are arranged for both slow and advanced learners.

File Description	Documents
Paste link for additional information	http://www.nsseducation.org/degreecollege/agar.html
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1158	11

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The college purchased licensed software Zoom where the regular online lectures were conducted. There is compulsory project/dissertation/viva course, computer practicals and tutorials/bridge course that provide adequate opportunity for practicing problem solving methodologies. e-content such as, video lectures, Power Point Presentations, subject-wise Question bank, are created by all the teachers and uploaded on YouTube channels, college website, Google classroom and posted on WhatsApp groups. Online assessment tools such as Quizizz, Slido and Zoom-Live polls are used to enhance participative and game based learning experiences. National and international webinars and hands on workshop on the topics such as Strategies for Effective Classroom Teachings, 'Statistical tool-jamovi', 'MOOC', 'E-content development' etc, Collaborative activities under MOU, Short-term certificate courses, Basic English Grammar course, Guidance lecture series by external Experts, invited talks and activities during Students Induction Programme- Deeksharambha, Revision Lecture series, Remedial Coaching, Reading Week, map reading sessions, are conducted to enhance learning experiences. Activities conducted by departments and committees such as Business Fiesta, Quiz competition, Group Discussion, unit tests., activities of Marathi Vangmay Mandal, competitions such as 'Best out of waste', Eco friendly Rangoli, Quiz Competition, syllabus related PPT competition, Poster Making Presentation, paper

presentation by students in conferences, participation of students in i academic related intercollegiate events, Essay writing competition, activities during celebration of 'National Mathematics Day', 'Constitutional Day', 'Unity Day', 'National Youth Day' etc, helped to inculcate the practice and habit of participatory learning and problem solving methodologies.

File Description	Documents
Upload any additional information	View File
Link for additional information	http://www.nsseducation.org/degreecollege/agar.html

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The year 2020-21 being affected by Corona Pandemic, it was compulsory for all the teachers to learn and practice ICT enabled tools for effective teaching-learning process. Zoom, the main tool used for online teaching supplemented by various Web-based technologies such as Google classroom, YouTube channels of faculty members, Whatsapp and Telegram groups. Teachers use ICT enabled tools such as laptops, tablet-PCs, mobile phones, headphones, Microsoft whiteboards, Excel and Power point presentations, Google forms, animation templates video clips, Pen-based technologies for easy electronic ink annotations, etc. Various online educational tools such as Slido, Quizziz, and The IQAC of the college conducted faculty training programmes and guidance lectures for e-content development and use of e-resources. Software tools MATLAB and LaTeX are used for content preparation and graphical representation of complex problems. The faculty members are also sent to attend UGC-HRDC refresher courses and short term certificate courses, SWAYAM courses for advanced knowledge and practical learning. The college library has also subscribed for N-LIST programme of INFLIBNET (ICT initiative of MHRD) services where the teachers and students have free and remote access to number of e-resources through proxy server. Even though the institute mainly followed 'Work from Home' guidelines, the institute provided well secured high-speed internet access on personal laptops and mobile phones of faculty members on the premises.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

11

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

11

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

06

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

13

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college is aware of importance of Continuous Internal Evaluation (CIE) of students and reforms in this process play an essential role in enhancing the overall effectiveness of the teaching-learning experience. This process facilitates us to chart the learning objectives and overall student progress efficiently. The college conducts internal assessment as per the guidelines of University of Mumbai. All-important communications pertaining to internal examinations are displayed online on website and notice board. Project work is an important component at undergraduate and post graduate courses. For evaluation of M. Com projects external examiners are invited.

In view of revised examination guidelines issued by the University of Mumbai during Covid-19 lockdown since March 2020, COVID Helpline was provided to students on website. Batch-wise online meetings with all the students of UG and PG were conducted on Zoom

platform to provide information to the students and regularly update them and solve examination related problems, through Tutor-mentor WhatsApp groups, Google classrooms, College Website, etc. Orientation programme and Mock tests were conducted several times before examinations to make the students familiar about online examination system. Students' information about COVID 19 and feasibility to appear for exams was collected through Google forms before conducting exams.

File Description	Documents
Any additional information	View File
Link for additional information	http://www.nsseducation.org/degreecollege/agar.html

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Mechanism to deal with internal/external examination related grievances is transparent, time-bound and efficient. The mechanisms for redressal of grievances with reference to evaluation are as follows: For university examinations and internal examination: Review of answer scripts are done as per university norms. The students forward their applications to the college office, after which the issues are forwarded to the affiliating university or internal exam committee for redressal of grievances.

There were no major grievances from learners other than absenteeism due to medical or technical reasons. The examination committee used a common mechanism for solving these problems. Internal exam attendance lists were evaluated and absent students were contacted by concerned subject teachers to know the reason behind absenteeism and documents were maintained for the same. With the permission of the Principal, Re-internals were conducted for absent students.

File Description	Documents
Any additional information	View File
Link for additional information	http://www.nsseducation.org/degreecollege/agar.html

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Programmes and course outcomes for all Programme offered by the institution are stated and displayed on website and communicated to teachers and students.

The Institute has well defined learning outcomes. The vision and mission of the institution highlights on promoting value education through driven proficient faculty to prepare the students to accept the challenges of globalization. The College has a proper mechanism of communication of the learning outcomes of the Programs and Courses, which includes following;

1. Hard Copy and soft copy of syllabi and course/programme Outcomes.
2. Copy of Curriculum and Outcomes of Programs and Courses are also uploaded on the college website.
3. The Programme outcomes and course outcomes are intimated to students and parents at time of admission in counseling.
4. During the DEEKSHARAMBA (ORIENTATION FOR FIRST YEAR STUDENTS) information is provided on the Programme outcomes and course outcomes and various opportunities after completion of Programme.
5. The feedback of various stakeholders such as students and teacher were taken in each year about the curriculum and action taken report get prepared by IQAC and displayed on college website.
6. The various Programme related to Programme outcomes like competitive examination guidance for students, career counselling, entrepreneurship activities, research activities, short term courses are conducted. through online mode and physically.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	http://www.nsseducation.org/degreecollege/pdf/programme_outcome.pdf
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The method applied for the evaluations of program outcomes and course outcomes is as follows.:

1. The evaluation was carried out through internal and external examination. The developmental assessment process was carried out on continuous basis includes class tests, assignment, project work, oral presentation, PPT Presentation, Quizzes on various topics, research projects, seminar, and workshops etc.
2. The academic progress of students in this regard was monitored by each teacher as well as head of department.
3. The summative assessment includes university theory examination and practical examination in some subjects.
4. Average attainment in direct method is equal to university examination at the end of semester.
5. Indirect assessment method includes employability and progression to higher education. After declaration of result each subject teacher and department analyses the result of students and students are informed about corrective measures to improve in deficient areas through mentoring sessions.
6. The institution organizes various extension activities through NSS, EDC, Students Council to get outcomes like social awareness, skill development.
7. The Programme outcomes and course outcomes was evaluated through another method such as performance in co-curricular and extra-curricular activities.
8. Students are also evaluated through performances in various activities and interaction with peers.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	http://www.nsseducation.org/degreecollege/pdf/programme_outcome.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

388

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	http://www.nsseducation.org/degreecollege/pdf/programme_outcome.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<http://www.nsseducation.org/degreecollege/feedback.html>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0.3

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

01

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

01

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	http://www.nsseducation.org/degreecollege/agar.html

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The Institution has created an ecosystem for innovation and transfer of knowledge through the activities of various committees/cells and departments. IQAC in order to develop research and creative thinking among the students organizes Research Workshops, Faculty Development Programs, E- Learning Sessions for faculty members and students. The Research Cell has organised Planning and writing: Research grant proposals webinar for the faculty and Online personality and Skill development training and placement Programme for the students. The IQAC has also arranged international guest speakers to interact with students on research and innovation. The Entrepreneurship Development Cell conducted presentations, competitions and Student conferences intra college Business Fiesta event, where in students

present their Research Ideas and Start Up Ideas which have the potential to be converted into viable ventures. A workshop on Intellectual Property Rights has been conducted by people from the industry to motivate and to empower students with entrepreneurial skills. The Research Cell organizes workshops on Research Methodology and Statistical analyses tools like SPSS to empower and encourage faculty members and students. It has also organized various Quiz Competition and Book review competition for staff and students. As a part of curriculum, students are oriented with practical education such as case studies, expert interaction, industry visits, debates, competitions, business fiesta, etc. The students take up the projects in the subject of Foundation course I and II as a part of the curriculum. The entire teaching faculty member is using ICT and multimedia system in the classroom on regular basis. The Library has 20,516 books for reference and subscribed to 18 international and national journals and magazines. It also subscribed to National Library and Information Services Infrastructure for Scholarly Content (N-LIST) funded by Ministry of Human Resource development under its National Mission on Education through ICT. Through this Staff and students of our college can access to more than 6,000+ejournals (including current issues with 5-10 year back files) and more than 1,00,000+ebooks. The Workshops, Seminars, Guest Lectures are being conducted by the department. The college conducts Student Induction Programme for new students as soon as they come into the institution, before regular classes' start, where the students are provided information about the institutional policies, processes, practices, culture and values, and their mentor groups are formed. The respective departments invited resource persons/academicians from other institutions/industries to conduct guest lectures, seminars and workshops for updating the students' knowledge. Students are motivated to participate in intercollegiate and intra-collegiate events and other cultural and social activities to enhance their abilities. The faculty members are encouraged to attend the seminars, conferences, workshop, and refresher and orientation course, faculty development programme. They are also encouraged to present and publish the papers in the national and international journals. For transferring of knowledge, the digital technology is being used in addition to the traditional method of teaching using black board, such as LCD projectors, ICT, online assignments, soft copy of study material etc. are also provided to the students through Google Classroom.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://www.nsseducation.org/degreecollege/pdf/3.2.1%20Innovation%20Ecosystem%20addit%20ional%20file.pdf

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

05

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

02

File Description	Documents
URL to the research page on HEI website	http://www.nsseducation.org/degreecollege/agar.html
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

14

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

01

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college organizes a number of extension activities to promote institute-neighborhood community to sensitize the students towards community needs. The students of our college actively participate in social service activities leading to their overall development. The college runs effectively National Service Scheme. Through NSS unit, the college undertakes various extension activities in the neighbourhood community. NSS organizes a residential seven day camp in nearby adopted village and several activities were carried out by NSS volunteers addressing social issues which include cleanliness (Swachha Bharat Abhiyan), tree plantation, water conservation through construction of Bandhara, road construction, Shramdan, Social interaction, Group discussion Eradication of superstition, "Beti Bacho Beti Padhao", Environmental awareness, Women empowerment, National Integrity, Aids awareness, Blood donation camp, Health check up camp, Veterinary guidance ,Farmers meet, Awareness about farmer's suicide, superstitions, etc.

Students of N.S.S participated actively in various programmes initiated by the University of Mumbai Such as "Bhajan Sandhya" Programme on 2nd Oct Gandhi Jayanti, Heritage Walk Cycle Rally, Maze Kutumb - Mazi Jababdari, "Run for Unity" Programme on the Birth Anniversary of Swami Vivekananda, etc. Besides this departments of Environmental Science through Nature Club of the college is conscious about its responsibilities for shaping students into responsible citizens of the country by making students aware of social issues through various programmes like Environmental Awareness, Environment & Human Behaviour, Pollution free Diwali, Food Waste Management in Modern Era, Best out of waste competition. Women Development Cell of the college conduct several programme to Janani suraksha, Programme on female foeticide, organizing visit to Orphanages and Anganwadi, Voters awareness, workshop on Gender and Sexuality Sensitization, etc. Department of Foundation Course has organised Online Quiz Competition to enhance general knowledge about social issues among the students. All these mentioned activities have positive impact on the students and it developed student community relationship, leadership skill and self confidence of students. It also helped in cultivating hidden personality of students and created awareness among students.

File Description	Documents
Paste link for additional information	http://www.nsseducation.org/degreecollege/pdf/3.4.3%20&%203.4.4_agar.pdf
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

00

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

23

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

1948

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

1036

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	View File
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

02

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

College has big and spacious 9 class rooms and 2 tutorial rooms with adequate seating capacity for students. All the class rooms are as per building standards with big windows for natural air and light and also equipped with lights and fans. Each class room has green chalk board, and with provision for using ICT tools like LCD projector, audio visual system and collar amplifier are used as and when required. Wi - Fi connection is available on all floors of the building

To support ICT in Campus College has 2 Computer labs, one UGC Network Resource Centre and staff reading room. The computer lab on the 3rd floor has 26 computers with internet connection and

printer facility and one on 5th floor with 22 computers on LAN with internet connection with printing facility and UGC Network Resource centre with 4 computers with internet connection. 3 computers with internet connection for teachers in staff reading room. There are in all 74 computers installed in the college premises and 5 laptops. 4 projectors, sound system

Fully air-conditioned Library with sufficient tables and chairs with Wi-Fi facility for the students and staff is situated on the 5th floor. The college has various other physical facilities like Ladies Common Room, Teacher's Common Room, Elevators, Examination Room, IQAC Room, Staff reading and research Room UG an PG College office, Conference halls, Students council room, NSS Unit Room, Health Care Facilities, Safe drinking-water facilities,, clean washroom facilities on each floor, Sanitary Napkin Machines, First-Aid and Health care, Canteen, CCTV Surveillance Units, etc

File Description	Documents
Upload any additional information	View File
Paste link for additional information	www.nsseducation.org/degreecollege/pdf/4.1.1 The Institution has adequate infrastructure and physical facilities for teaching learning. viz., classrooms, laboratories, computing equipment etc.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

To support Cultural, sports and other activities the college has 1 big and spacious multipurpose terrace hall and 1 Common Auditorium, Gymnasium, Gymkhana for indoor sports, Students council room, NSS Unit room WDC Room. The College hires coaches and trainers to provide training for outdoor games like cricket, Kabbaddi and football at playgrounds to our students for daily practice. University Play ground is hired for Annual sports day events.

Gymkhana is available for indoor games with facility for Chess, Table Tennis and carrom etc on the 3rd floor of the college building. The B. P. Ed. qualified administrative staff is appointed by the college to training the students. Measuring 740 Sq. Ft. Since 2004

Air conditioned Gymnasium with modern equipments like calf machine, multi gym, multi press machine, etc for work out and the equipments like Treadmill, exercise bike, stepper and other gym equipments. The students and teachers can avail this facility by paying minimum fees. The gymnasium has 2 trained instructors for training and guidelines. Measuring 885 Sq. Ft. Since 2004

Conventional Hall (Terrace hall) on the 7th floor with ultra modern equipments for academic and cultural programs. Measuring 2000 Sq. Ft. and 100 seating capacity.

Multipurpose hall with 200 seating capacity for conducting programs. Measuring 600 Sq. Ft.

The college has an active health and fitness club and WDC that conduct various programs on self defence for girl students, Yoga sessions on regular basis for students and staff. Special guest lectures were conducted by experts on health and hygiene. The college also has a common healthcare centre with basic medication facilities.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	www.nsseducation.org/degreecollege/pdf/4.1.2 The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc..pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

16

File Description	Documents
Upload any additional information	View File
Paste link for additional information	www.nsseducation.org/degrecollege/pdf/4.1.3 Number of classrooms and seminar halls with ICT- enabled facilities.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

1.12 Lakhs

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Name of ILMS software - SOUL 2.0

Nature of automation (fully or partially) - Fully

Version 2.0

Year of Automation 2014

Library is fully automated with SOUL 2.0 library ILMS software since 2014 this academic we are using version 2.0 and we are planning to ship to the newer version SOUL 3.0. The SOUL software is state-of-the-art integrated library management software

designed and developed by the INFLIBNET centre Gandhinagar. The different sections of the library is fully automated. The entire collection of the library is fully barcoded and the transaction of the books are done using barcode scanner. The book cards, book card jacket, spine labels, and accession number label are printed in house with the help of printer and barcode thermal printer. The students and staff can search the library catalogue or holding of library with the help of OPAC (Online public access catalogue) and Web OPAC on two dedicated computer in the library.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	www.nsseducation.org/degreecollege/pdf/4.2.1 Library is automated using Integrated Library Management System (ILMS).pdf

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.59

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

05

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college has given utmost importance to IT facilities as it is the need of the hour. All the classrooms , offices, library, laboratories and seminar halls are well equipped with necessary IT infrastructure. The college has Wifi facility in entire campus. All the facilities provided by the college are updated and upgraded from time to time to keep up with the modern technology. The bandwidth of the internet and wifi are upgraded time to time. The WIFI has been upgraded to 100 mpbs in whole building and office. The infrastructure of the college has a total number of 74 computers and 6 laptops. All the machines have high configuration services like I3 Processor, 4/8/16GB RAM, 500 GB/ 1 TB HB. All the terminals are networked by utilising 24 port switch, D Link router. College has LAN in Computer labs and library by using CAT 6 cable for internal LAN. LANs and different servers are provided with backup option in UPS format.

The college premises has CCTV surveillance as a security and safety measure, the CCTV cameras, DVRs and display are upgraded regularly,

The college website has been updated regularly through website

update committee and to speed up the process inhouse staff is hired for website update.

The college has subscribed forZoom license for conducting online lectures and meeting. E- Content developed by teachers is uploaded to college website for studentsreference.Students Attendance is takendigitally by using Digital Edu software using RFID Identity Cards.Students and parents get notifications regarding attendance on Insync Mobile app. Staff attendance is taken using Biometric machine. The college has upgraded to online examination system using software's like autoproctor and timer, form builder, etc for easy conduct and retrieval of students results.

Library is using 'Web Centric SOUL 2.0' Integrated Library Management Software since 2014, which is recently upgraded. and attached with 10 client terminals . Bar-coding of documents and all the books have been done regularly. The library membership cards were created in house with the help of library software SOUL 2.0 and free issued to the students at the starting of the academic year. At present library is providing access to electronic resources through online mode, users can access e-resources anywhere anytime at their ease. The book cards are printed in house with accession number and barcode for easy access and quick issuing of books.Library has thermal printer for printing barcode labels and the spine labels.

The College office is usingadministrative software like customisedAspire software developed by Apex Company for Admission and fees management. Updated version ofTally ERP is used for accounting process. Admission is conducted online through NSS College Admission Mobile App. Apart from this the enrolment/PRN generation, TC generation, eligibility and migration process,students data base managenment, scholarships etc are done online throughMKCL Software. Personnel and payroll management is done through e-sevaarth pranali and E-TDS return filing. College profile is updated online Updation onAISHE and MISPortal every year.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://www.nsseducation.org/degreecollege/aqar.html

4.3.2 - Number of Computers

74

File Description	Documents
Upload any additional information	View File
List of Computers	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution C.10 - 30MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

37.21

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college has infrastructure facilities such as classrooms, laboratories, Multipurpose Auditorium, library, common amenities like girls' common room, Canteen, gymkhana, gymnasium, etc. that are utilized optimally. Procedures and policies for maintaining

and utilizing college infrastructure and equipment's include

- Annual maintenance Contract for equipment like lift, computers, printers, air conditioners, water coolers, telephones, software etc.
- Full time laboratory assistant is appointed for maintenance of computer laboratories.
- The Sanstha's has appointed a dedicated staff for regular upkeep and maintaining orderliness in the entire campus. Full time Electrician, plumber, carpenter, housekeeping staff, gardener, etc. are available on the premises during college timings. Other technicians are deputed by management as and when required.
- Complaints related to Fans, Computers, laptops, furniture, fixtures, plumbing, electrical work etc. are received through applications from teachers, peons and students council. Majority of them are resolved by the in-house staff. If required, the experts from outside agencies are called.
- Management has an annual contract with an external security agency for providing round-the-clock security staff on the campus.
- Pest control is carried out to increase the life of resources in library, Offices, godown, etc.
- Furniture and fixtures are repaired as per the requirement.
- Records of dead stock and other material utilized are properly maintained.
- Use of common LCD's/Laptops for lectures should be recorded in log book.
- Suggestion boxes are installed in the premises to take feedback and suggestions.
- Special facilities like Ramp, Lift, toilet, special seating arrangement and the large passage for easy movement of wheelchairs are available for physically disabled students.
- Separate rooms are available for NSS Unit, Students Council, Research cell, IQAC, M. com Office and Examination.
- Canteen is outsourced and they take care of its regular upkeep.
- The college development fund is utilized for maintenance and minor repair of furniture and other electrical equipments. Cleanliness of class rooms is done by peons and sweepers.
- The College has 75 computers installed in various facilities such as computer laboratory, library, College office, IQAC Room, Staff reading and research Room, Examination Room, Conference halls and the cabins of Principal and other departments of the college. These machines are maintained by

technical staff appointed on AMC . All these machines are optimally utilized for academic, administrative and examination related work

- Fully air-conditioned library and study/ reading area with sufficient tables and chairs. Wi-Fi facility for the students and staff. The requisition list of books is taken from the concerned departments. The finalized list of requisition books is duly approved by the HOD and the Principal. INFLIBNET facilities - NLIST Journals are accessible for students and teachers. Visitors register. Books registers, stock records. Other issues such as weeding out of old titles, schedule of issue/ return of books etc are chalked out / resolved by the library advisory committee.
- The college Gymkhana is open to students, staff during specified timings. Gymkhana has indoor games facilities like chess, carrom, and table tennis. Purchase, repair and maintenance of sports equipments and other resources is taken care by the Gymkhana Committee and Physical education incharge. The college appoints professional coaches for outdoor sports like Cricket, Kabaddi, Volleyball and Football every year.College hires play grounds for Annual Sports day and outdoor sports events like Kabaddi, Kho-Kho, Cricket, Basket Ball and Foot Ball etc.
- Air-conditioned Gym with modern equipments is available to students and teachers at concessional rates. 3 gym trainers are appointed by the management. Management takes care of the maintenance of Gym.
- Multipurpose Auditorium and Audio Visual room with ultra-modern equipments and operating staff is common for all Institutes under the Sanstha and available for college programs Each Institute has to plan their activities in advance and make booking. The entire procedure of booking is handled by NSS Trust office.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://www.nsseducation.org/degreecollege/agar.html

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

159

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

02

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	http://www.nsseducation.org/degrecollege/agar.html
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

25

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

25

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

25

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

61

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

00

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

12

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

We at NSS college believe holistic development of students by providing necessary platform to show their abilities and excel in all areas. The Student Council is the back bone of the college

which organizes various activities in association with other committees. The council is formed every year which comprises of Class Representatives from each class on merit basis and Representatives from Sports, Cultural, NSS and WDC committees. All these members elect a General Secretary from among themselves. The council is responsible for handling all college activities under the guidance of teacher conveners. They held regular meetings with the teacher incharge of council for planning and coordination of work. The teacher incharge organizes Orientation programme and training and mentoring programme for the council members throughout the year to encourage and motivate them. At the end of each year Annual prize distribution is held wherein Best council members are rewarded and appreciated for their outstanding work.

The following are the few activities organized and participated by the students council:

1. Induction Programme for F.Y. B.Com. students.
2. WDC Committee organized 3 days Karate Training (Women Development) for Girls Students.
3. NSS Student representatives organized Maze Kutumb - MaziJababdari, SwacchaMazaParisar under Swaccha Bharat Abhiyan, Special Conversation and Screening, Bhajansandhya, Kindness to Nature, State level "Poster Making Competition on "Vigilance", Marathi Proverb Writing Competition, Pulse Polio / Blood Donation Campaign, Intercollegiate cultural event (Dance / Blog Writing), Heritage Walk and Cycle Rally.
4. PTA Meeting arranged by Parent- Teachers' Association.
5. Committees have organized various competitions such as Slogan Writing, Essay Writing, Poster making, Story Writing, Short Films, PPT Competition, English Speaking Course 60 Minutes, Reading Week, Marathi Pandharwada, Hindi KavitaVachanPratityogita, Traditional Day, Saree and Tie Day Debate, Mehendi, Salad Making, Shravandhara- Musical Event.
6. Committees have organized various National and International webinars such as "Dynamics of HR- within Educators ", "Digital marketing: An overview of pre- and post Covid-19","Learning through Creative Thinking", "Goal Setting and Mind Management", "Environment & Human Behaviour", "Unlocking investment mantra" , " Resume Building - the first steps towards Successful career", "Importance of Law and Communication Skills for Teachers", "Sexual Harassment at Workplace Act, 2013: Understanding the Act and Challenges Ahead", "Stop Child Sexual abuse", "Yoga for Mental Health".
7. Sports Committee organized Intra Collegiate Yoga Week on

Virtual Basis, Intra Collegiate Sports Week, 100 Days Yoga Program, Online Workshop on Health and Mind Fitness and Hygiene, Online Yoga Pledge.

8. Assisted in conducting Committee and Departmental activities - EVS, Accounts, Commerce, Economics, Mathematics, and Business Communication.
9. Organized Annual Convocation Ceremony.
10. Organized Annual Social Cultural Programme.
11. Selection of Best Students of the College by members of Students Council.
12. Organized Annual Prize Distribution.
13. Participated and motivated other students to participate in inter collegiate Sports, NSS and cultural events.

Students Representation in various academic administrative Committees of the college as follow

1. IQAC
2. College Development Committee
3. WDC
4. ICC
5. College Magazine
6. News letter
7. National Service Scheme
8. Sport Committee
9. Cultural Committee
10. Gender Champions
11. Students Council
12. Marathi VangmayMandal
13. Alumni Committee

File Description	Documents
Paste link for additional information	http://www.nsseducation.org/degreecollege/agar.html
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

30

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Yes

The college has a functional and very active alumni association. The alumni association helps to create a good network between the college and the alumni through various social media platforms like facebook, whatsapp, twitter, telegram groups etc. Due to COVID-19 Pandemic SOP norms issued by the government during 2020-21. Alumni association could not able to meet physically in the college premises to discuss and conduct activities for the college. As a result, alumni association has conducted two online activities on ZOOM platform for the interaction of alumnus with college students.

1. Guest lectures by noted Alumni.-

- Guest lecture on Career in Criminal law by Shri. Mangesh Singh (Advocate of High Court, Mumbai)
- Guest lecture in Career in Travel and Tourism by Shri. Bhushan kadge (Senior Sales Executive, Kesari Tours Pvt. Ltd.)

2. Participation of alumni in seminars/webinars/competitions organized by the college.

3. Active participation /cooperation of Alumni for campus placement.

4. The members of the Alumni Association have regular interaction with the Principal, the management, and the staff members regarding the overall development of the college.

5. Alumni are represented in the College Development Committee and IQAC and give valuable suggestions in planning the programmes.

6. The Alumni has a dedicated web page on Website where all activities and information is passed on to students.

7. Information is disseminated and eminent alumni are gathered through social media platforms such as facebook, whatsapp and linked in accounts.

File Description	Documents
Paste link for additional information	http://www.nsseducation.org/degreecollege/agar.html
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The college Vision and mission statements propagate providing quality education and holistic development of students who can compete in global scenario. We believe in the principles of equity, justice and diversity. The college is one of the pioneering institution in South Mumbai to offer education to the under privileged sections of the society. The Board of Trustees, the Governing body of the institution, the Principal, Teaching and Non-Teaching staffs and students work hand in hand in order to meet the vision and objectives of the founders of the college.

Nature of governance:

Efficacy of the Management is reflected in strengthening functioning of college towards attainment goals. It is proactive and dynamic nature of decentralization decision making among the stakeholders of College. The College Organization Chart clearly shows decentralization and participative management.

College Development Committee:

The College Development Committee gives general guidelines for quality policy to create a healthy environment for teaching-learning processes. It consists of all the stakeholders of higher education such as representatives of Management, Teachers, Students, Non Teaching, Women, External Expert from Local Society and Industry etc. It is responsible for preparing an overall comprehensive development plan of the college regarding academic, administrative and infrastructural growth, and enable College to foster excellence in curricular, co-curricular and extra-curricular activities.

IQAC: Perspective and Quality improvement strategic plans are devised and executed through the IQAC; The IQAC outlines the valued standard parameters for the enrichment of the all-encompassing academic atmosphere of the institution.

Philosophy to groom leadership at various levels: The College has around 38 administrative and academic bodies comprising of Teachers, non teaching staff and students to take care of the various activities throughout the year. These Committees provide

platform to develop leadership and participation in decision making process.

Perspective plan:

As a post accreditation measure, the college has prepared five-year perspective plan from 2017-18 to 2021 -22 immediately after third cycle of accreditation in March 2017. The prime motive is that to cater the needs of the students and to expand the academic horizon of the college. The perspective plan helps to systematic and effective implementation of welfare measures in tune with the vision and mission along with seven NAAC criterias to enhance quality initiatives. It's also focus on Curriculum and Extra-curriculum activities, Research programs, and Add-on / Short term courses and to strength students centric activities, etc.

Philosophy to enhance overall development of the students:

To develop overall personality, and to inculcate the sense of social responsibility among the stakeholders, the institution organizes various co curricular and extra-curricular activities through NSS, WDC, Culture, Health and Hygiene Club, Sport & Fitness Club etc. Besides all these, activities of Maharashtra Andhashraddha Nirmulan Samiti, and NSS Residential camp, Yoga Session, Self Defence Workshop, Industrial / Field visit, Educational Excursion, Departmental Webinar series on various topics promote scientific temperament among the students.

File Description	Documents
Paste link for additional information	http://www.nsseducation.org/degreecollege/agar.html
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The well-organized hierarchical structure of the Academic and Administrative committee ensures effective leadership at different levels of governance. The college ensures decentralization and participative management to attain the objectives of the organisation.

College Development Committee is the best example of

decentralization and participative management.

CDC consists of all the stakeholders of higher education such as representatives of Managements, Teachers, Students, Non Teaching Staff, Women, External Experts from Local Society and Industry etc. It is responsible for preparing an overall comprehensive development plan of the college regarding academic, administrative and infrastructural growth, and enable College to foster excellence in Curricular, Co-curricular and Extra-curricular activities. It also reviews all the activities of the college and make necessary recommendations about infrastructural development, finance, other administrative activities of the college. It meets quarterly in a year. It considers suggestions and feedback from all the members in decisions relating to new courses, audits, scheduling of events to be conducted during the academic year, etc.

IQAC :- Perspective and Quality improvement strategic plans are devised and executed through the IQAC. It outlines the valued standard parameters for the enrichment of the all-encompassing academic atmosphere of the institution. It organizes various activities through the MoU, Departments and various committees. It has been organising Seminars, Conferences, Workshops, Webinars, Student Centric activities at the College, State, and National, International level. It has been conducting National/ International E-Conference/Seminars, Workshops to provide One common platform to THE teachers, students, researchers, industrialist to share their views / opinions through research papers presentation and publication of research papers in UGC Care list journals. It ensures decentralization and participative management and provide platform to groom leadership of stakeholders of College.

Participative work culture: The college has around 38 Academic and administrative bodies comprising of teachers, non teaching staff and students to take care of the various activities throughout the year. The students and staff are deputed for seminars and workshops on leadership training, which helps them to execute the leadership functions at their respective levels. The role of mentoring provides an opportunity for the faculty to understand students socio-economic, personal problem and develop the leadership skills among the student. Involvement of Non teaching staff through Academic and Administrative committee ensure the participative management and provide leadership opportunities for them. The student's council is the backbone of the college. It works under the guidance of the faculty and help in smooth conduct

of the college activities. Entrepreneurship Development Cell has provided the platform for the development and growth of the entrepreneurship skills among the students and to imbibe the attitude and business leadership through workshop, Webinars, Business Fiesta, etc.

File Description	Documents
Paste link for additional information	http://www.nsseducation.org/degreecollege/agar.html
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The perspective and strategic plans are available on the college website which is closely associated with the vision, mission, and goal. Priority was given to the completion of last NAAC Peer team recommendations. Based upon the recommendations of the Peer Team, the IQAC incorporated the same in the perspective plan of the institution. The major recommendations embrace infrastructural up-gradation of classrooms, library, maintenance of campus building, eco-friendly campus and facilities for disabled students, E-Content, job oriented courses and campus placement, student centric activities, etc.

Curriculum Development :-

Since the college is affiliated to University of Mumbai, the curriculum is designed and developed by the Board of Studies of the University. Course Syllabus and other details are well informed to the students. Faculty member provide their inputs in framing the course contents through feedback and participation in syllabus revision workshops. Feedback on Curriculum is collected from the students, alumni and parents with proper action taken by IQAC. The college funds to value added courses like Tally with GST, Computer Basics and English speaking course and arranges educational/field visits for imparting skill based knowledge and learning beyond books.

Teaching and Learning:-

Academic Calendar, Lecture plans, Teaching diaries, Syllabus completion reports are prepared by department gives clear

indication to complete the curriculum in time. Lecture notes, PPTs, Question bank, E-Content, etc provided to the students through Google class room. Whatsapp group, College website to ensure effective delivery of curriculum. Assignments/ Projects, Group discussions, Seminars, Industrial visits, Elocution, Debate, Quiz competitions, Guest lectures, etc help to monitor the students performance. Value added courses, Bridge courses, Internships are organized. Remedial lectures, Mentor tutor scheme, extra lectures for slow learners. Feedback from students, constant review monitored by IQAC. Departmental result analyses help in maintaining teaching standards.

Internal Quality Assurance Cell: The IQAC is the principle functional body at the college level and it monitors the functioning of all other committees and keeps coordination for quality assurance. It prepares perspective plan for every academic year as well as long term development of the institution. It prepares Annual Quality Assurance Report and submits the same to the NAAC office. It collects feedback from the stakeholders and suggests improvements after a thorough analysis of the feedback through the feedback committee. It focuses on Curricular and Extra curricular activities such as value added/ add on/ Short term certificate courses during the year, organizing seminars/ conferences/webinars at the International/ National level , augmenting ICT facilities, strengthening existing facilities, Teacher Exchange Faculty programme, etc.

Statutory and Functional Committees: Various statutory, non-statutory and functional committees such as IQAC, Anti-ragging committee, , Prevention of Sexual Harassment committee, Women Development Cell , Student Council committee, Sport committee, Cultural committee, College Grievance Redressal Cell, Internal Compliant Committee, SC/ST Equal Opportunity Cell, RTI etc. are formed under the guidance of the Principal for effective and efficient functioning of the institution. Curricular, Co-curricular and Extra-curricular activities are organised and monitored through these committees.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	http://www.nsseducation.org/degreecollege/agar.html
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Governing Council: Governing Body, which is appointed in accordance with the guidelines provided by the department of Higher Education, Government of Maharashtra and approved by the Directorate of Higher Education, Government of Maharashtra.

College Development Committee: The CDC members of the institute meet quarterly in a year to discuss and deliberate upon the institutional requirements and unanimously take crucial decisions for the betterment of the organization. . It consists of all the stakeholders of higher education such as representatives of Management, Teachers, Students, Non Teaching, Women, External Expert from Local Society and Industry, IQAC Coordinator etc. This committee is the best and ideal example of Participative management and decentralization.

Principal:- The Principal is the academic and administrative head of the Institution and also the jt. Secretary of the Governing Body.

Internal Quality Assurance Cell: In the pursuance for quality assurance, quality up-gradation, assessment and accreditation, and institutionalization the college has established the Internal Quality Assurance Cell. IQAC has become valuable in suggesting a number of quality improvement measures in the college. It plays a catalytic role for quality improvement of the organisation.

Service Rules: Service rules and promotion policies are transparent and based on the rules. Institute is abided by all the rules and regulations of UGC, State Government, University of Mumbai for the services of its employees.

Recruitment Procedures:

The recruitment of the teaching and administrative staff of the institution is done by the Sanstha . The Sanstha advertises these posts in regional, national Newspapers/Journals as well as on its website. These vacancies are filled by strictly following the UGC and state government norms, reservation policies and pay scales.

Service Rules, Procedures, and Recruitment: The College follows the procedures mentioned in Maharashtra Public University Act 2016, the rules and regulations of the UGC, and Statutes of University of Mumbai for service rules, for the recruitments and grievance redressal. Recruitment of Teaching and Non-teaching staff are made as per the rules, regulations and procedure of the Government of Maharashtra and University of Mumbai and UGC rules. They follow the PBAS of the affiliating university for the promotion of the teachers under CAS. After receiving the Confidential Reports of the members of non-teaching staff signed by the principal, they are promoted to the higher positions.

Administrative setup

It is basically for the welfare of employee from the recruitment to welfare of the society, All employees are benefitted with paid leaves and EPF as per the rules. Development and training programmes are organized for staff and students. Staff is felicitated for their academic achievements and dedicated service. The College has adequate welfare measures for all such as 'NSS Patphedi'- Credit society for staff, First aid facility, Gymnasium at concessional rates , Health and Fitness programmes, Washing, Uniform and Travelling allowances, Reimbursement of training programme/seminar/workshop expenses, Duty leave, Income tax counseling and Tax return filing at concessional rate, etc.

File Description	Documents
Paste link for additional information	http://www.nsseducation.org/degreecollege/agar.html
Link to Organogram of the institution webpage	http://www.nsseducation.org/degreecollege/pdf/Organogram.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance

A. All of the above

and Accounts Student Admission and Support Examination

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user inter faces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Teaching:-

- Provided Financial support for research and academic publications and training programmes such as orientation programmes refresher courses and short term courses/ FDPs and seminars and workshops.
- Duty leaves and Study leaves are granted to support professional development and encourage them to pursue higher studies.
- Staff welfare committee is constituted every year which undertakes welfare and leisure activities for staff like celebration of Birthdays, Staff picnics, Yoga and Stress management sessions , Teachers day celebration etc.
- Staff can access to various online resources such as N-LIST, INFLIBNET.
- Awards and felicitation to achievers and retiring staff members in Teachers day programme by Management.
- NSS Patphedi-Credit society for staff members for the investment and credit facility benefits. Staff reading room is available with 4computers and internet facility with printer.
- On campus First aid facility and health centre is available for staff.
- Staff reading room and wifi facility available to staff.
- Gymnasium at concessional rates for staff members.
- Internet and library facilities are freely availed to staff members.
- Diwali gifts are given to Teachings staffs.

- Sanstha has been arranging Teacher Day and Felicitated to the teaching and non teaching staff those completed 25 years services and extraordinary achievement in education as well as retired staff of the organization.

Non Teaching Staff:-

- NSS Patphedi-Credit society for staff members for the investment and credit facility benefits. Duty leaves and Study leaves are granted to support professional development and encourage them to pursue higher studies.
- Awards and felicitation to achievers and retiring staff members in Teachers day programme by Management.
- Welfare and leisure activities for staffs like celebration of Birthdays, Staff picnics, Yoga and Stress management sessions, etc.
- On campus Health Centre and first aid facility is available.
- Gymnasium at concessional rates for staff members.
- Washing, Uniform and Travelling allowances are given as per the norms.
- Diwali gifts are given every year to non-teachings staffs.
- Internet and library facilities are freely availed to staff members
- Sanstha has been arranging Teacher Day and Felicitated to the teaching and non teaching staff those completed 25 years services and extraordinary achievement in education as well as retired staff of the organization.

Retirement Benefits (As per the University Rules)

GPF (General Provident Fund) which allows Pension to employees after superannuation.

Gratuity NPS (National Pension Scheme for employees who joined services after 01.01.2004) Encashment of Earned Leave

Medical Benefits

- Medical reimbursement as per rules
- Hemoglobin Checkup
- Blood Donation Camp

Support Facilities

- Canteen
- Staff Reading Room

- Grievance Redressal cell.
- Internal Complaints Committee
- Parking facilities for both teaching and non-teaching staff.
- Clean drinking water facilities.
- Bank facilities
- Facilities such as lifts, ramps, etc
- NSS Pathpedi(Cooperative Society)has given Cash Prize to Teaching and Non teaching staff children who have secured academic excellences in study .
- Health and Fitness programmes, Washing, Uniform and Travelling allowances, Reimbursement of training programme/seminar/workshop expenses, duty leave, Income tax counseling and Tax return filing at concessional rate.

File Description	Documents
Paste link for additional information	http://www.nsseducation.org/degreecollege/aqr.html
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

3000

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

10

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

22

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Performance Appraisal of Teaching Staff based on PBAS:

For the assessment and promotion of teaching staff the institution follows the performance appraisal system laid down by the UGC and

implemented by University of Mumbai in the form of "Performance Based Appraisal System"(PBAS). IQAC guides the faculty regarding PBAS. The minimum norms of Selection Committees and Selection Procedures as well as API score requirements for the different cadres, through Career Advancement Schemes and Regulations are applied for PBAS based on the concerned documents. These annual API scores verified and confirmed by the IQAC are compounded prospectively as and when the teachers become eligible for CAS promotion to the next cadre with the multiplication factor of years of service required to apply for CAS promotion. API scores for Category I and II are applied for every year while API score for category III is applied for the entire period. The faculty who wishes to be considered for promotion The PBAS is based on API Score of category I (teaching, learning & evaluation) and category II (co-curricular, extension & professional activities) and category III (Research & Academic Contribution). At the end of every year every faculty submits his/her API to the IQAC for verification under CAS has to submit the PBAS Proforma to the Principal three months in advance of the due date, along with the application that he/she fulfils all qualifications under CAS. The Selection Committee specifications as per Circular are applicable to all Career Advancement promotions of Assistant Professor to Associate Professor and to that of Associate Professor to Professor. The selection procedures are completed on the day of the selection committee meeting, wherein the minutes are recorded along with PBAS scoring Proforma and recommendation made on the basis of merit and duly signed by all members of the selection committee.

Performance Appraisal of Non-teaching Staff:

The institution has performance appraisal system for non-teaching staff which is channelized through Confidential Report. This form is as per the rules and regulations of the Government of Maharashtra. At the end of every year the Confidential Report of every staff member is verified by the Office Superintendent, considering the efficiency of the employee in work.

Performance Appraisal of Teaching Staff on the basis of Students Feedback: As most realistic assessment of a teacher's performance is done by students, The IQAC has introduced the student feedback system as per the NAAC guidelines on institutional parameters. The students continuously assess teachers' performance and reflect their opinions in the feedback-forms. The feedback is compiled, analyzed and communicated to the teacher.

Suggestion Box: Student suggestion box is another informal source for collecting feedback about the satisfaction of various services provided by the administrative staff. Accordingly, necessary suggestions are provided to the staff for improvement in their working.

File Description	Documents
Paste link for additional information	http://www.nsseducation.org/degreecollege/agar.html
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Internal Audit:

Internal financial audit is carried out by Internal Auditor appointed by the Governing Body with objective to suggest improvement or strengthen the overall governance mechanism of the education society. The purpose of internal audit is not only to examine books of accounts but also to review the present working and make valuable suggestions to improve it. The main objective of internal audit is to assure the management that the accounts are being properly maintained and the system provides adequate safeguards for detection and prevention of any frauds. The latest internal audit was conducted in the year 2020-21. The internal audit is conducted annually by Mr. Prakash Rane & Mr. Nitin Mirashi

External Audit (Statutory):

External Financial Audit is carried out by Statutory Auditor appointed by the Governing Body. The practicing Chartered Accountant is appointed as statutory auditor. Institution conducts external financial audits every year. The latest external audit was conducted in the year 2020-21 The external audit is conducted annually by the authorized Chartered Accountant, U. G. Devi Co, Mumbai.

External Audit (Government):

Government audit is conducted by the Senior Auditor from J.D. office, Higher Education, Government of Maharashtra, every year. On the basis of the issues raised by the auditor, the compliance report is submitted. As per the requirements of External Audit (Government) all the relevant documents are submitted to Joint Director office on dated 21 July 2021. The corrective measures would be taken on the basis of audit queries. Also compliance for all recommendations are made in time

File Description	Documents
Paste link for additional information	http://www.nsseducation.org/degreecollege/agar.html
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

00

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Our institution being a non-profit organization has developed strategies and set mechanisms and procedures in terms of creation of financial resources, generation of funds, budgetary allocations, and optimum utilization with utmost transparency. The institution, faculty takes efforts for proper mobilization of funds. The Institution and faculty apply for various developmental schemes announced by the different funding agencies.

Various resources for mobilization of funds:

Government of Maharashtra provides salary grant for teaching and nonteaching staff of aided section of the institution as per the pay scale norms of the UGC & State Government. In the latest completed academic year 2020-21, it was about Rs. 30 404 566

For grant-in aid courses the admission fees are collected from the enrolled students as per the University norms. Development and utility fees contribution from students remains a basic and major source of funding to the institution. In the latest completed academic year it was about Rs.5872803 and 914629 for B.Com and M.Com respectively.

The research grants received from the affiliated university for the Minor Research projects during the A.Y. 2020-21 was Rs. 30000/

The Institution receives interest on fixed deposits.

Optimal Utilization of Resources:

Institution Budget: The budgetary allocations are made at the beginning of the financial as per the needs and requirements of the various departments. The budget is approved in the College Development Committee. As per budget, Head or conveners of the departments proceed with the planned activities.

Purchase Committee: After the budget is approved by the CDC the Purchase Committee considers requirements from all the departments, invites quotations, prepares comparative statements, negotiates with suppliers and then purchase order is executed. The purchase procedure is scrupulously monitored by the committee. The institution focuses on maximum utilization of resources.

Accounts and Audit: All funds mobilized are properly accounted in the books of account. Every year institute conducts external financial audits by appointing statutory auditor.

File Description	Documents
Paste link for additional information	http://www.nsseducation.org/degreecollege/agar.html
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

In the pursuance for quality assurance, quality up-gradation, assessment and accreditation, and institutionalization the college has established the Internal Quality Assurance Cell as per the direction of NAAC. IQAC has become valuable in suggesting a number of quality improvement measures in the college. It plays a catalytic role in the quality improvement of the college.

ICT enabled pedagogy, administration and documentation:-

To cope up with the pandemic situation the IQAC has advocated use of ICT in almost every process of the college. The IQAC has motivated its faculty members to adapt as per changing technological scenario. IQAC has promoted teaching and support staff to undergo training for capacity building. During the last five years number of faculty members have attended FDP/RC/OC/Induction programs that has helped enhance their technical expertise. IQAC has taken initiative for Two days National Webinar on E-Content. All the teachers have prepared E-Content related to their curriculum and uploaded the same on the college website along with Google Classroom, Whatsapp group for the students. Teachers and students use various e-resources for the effective teaching-learning experience. IQAC shouldered the responsibility of designing and upgrading of the college website from static to dynamic. All the areas of governance such as Administration, Exam, Finance etc. have incorporated ICT. College has online admission system through students friendly Mobile App. During the unprecedented times of COVID-19 lockdown this Mobile online admission and administration process proved immensely beneficial for all the stakeholders. IQAC collects all the necessary data through emails, google forms, google sheets etc. IQAC has adopted the paperless policy and trying our best to become 100% paperless office. It has conducted several meeting with teachers to improve the quality of Higher education.

Strengthen Research Culture in the College:-

Research, extension and outreach are inevitable as far as a higher education institution is concerned. IQAC always encouraged to all the stakeholder for pursuing research and undertake projects. It plays an important role in inculcating research culture in the college. Due to the sustained efforts taken by IQAC , Every department conducted Webinar series in every academic year to imparting knowledge on various socio-economic issues, related academic topics, latest technology ,etc. to the students, teachers, Non teaching staff, research scholars, etc.

IQAC encourages faculty members to publish scholarly articles in the journals of repute. Almost all faculty have registered for Ph.D. and 70% has already completed Ph.D.

IQAC has organized quality related seminars/workshops/ webinars at International/ National Level from time to time.

IQAC has organized national workshop on "Intellectual Property Rights"

IQAC has organized National E-Conference to provide platform for paper publication in notified journals, UGC Care list journal along with papers presentation.

IQAC has organised Online International Webinar on contemporary issues.

IQAC has strategies for the institutionalization for quality assurance such as Preparation of Perspective plan, Preparation of Academic Calendar and formation of college committees. IQAC conducts periodically meetings.

Timely submission of AQAR.

File Description	Documents
Paste link for additional information	http://www.nsseducation.org/degreecollege/aqar.html
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and

recorded the incremental improvement in various activities

The college reviews its teaching-learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC.

Following are two examples of institutional reviews and implementation of teaching-learning reforms facilitated by IQAC

1. Structured Feedback and Review of learning outcomes:-

Feedback is a vital part of the teaching-learning process. The college has developed an online feedback system. The analysis of the effectiveness of teaching learning is made through the stakeholder's feedback mechanism. It helps the mentor to recognize that how the students know his or her subject being taught. The collection and analysis of feedback from different stakeholder assist the institution to understand the need of society and what other stakeholders foresee from the college. Keeping this view in the center, IQAC has developed well-structured feedback systems. IQAC prepares various feedback forms and collects structured feedback on design and review of syllabus and student feedback on teachers. Each department analyzes the feedback, discusses in the departmental meetings and submits a consolidated report to IQAC. IQAC prepares an inclusive feedback report of the college and If necessary communicates to concern BOS of University of Mumbai for further improvement and implementation. Student learning outcomes are reviewed through class tests, assignments, class seminars, field projects, review of research papers/books, open book tests, internal assessment tests, and university examinations. University result analysis is made for each semester at the department level and is discussed in IQAC/CDC, meetings for further improvement and implementation. This helps in identifying the slow and advance learners. Feedback system is applied to every activities conducted in the college to get concrete output and suggestion for further improvement.

2. Post accreditation quality initiatives through IQAC: In order to improve the quality of teaching-learning process, IQAC has taken initiative for E-Content to the student. This Initiative has resulted in the higher efficiency and enhanced quality of pedagogy. All the teachers of the college use ICT tools in order to make their teaching effective. All the E-Content is easily available on Higher education Website along with Google Classroom, Whatsapp group, etc. To improve experiential learning Field Visit, Student -Teacher Exchange, Skill based programmes, Bridge Courses,

Add on/ Short term certificate courses, Special guidance scheme, Career counseling, Stress management etc have been organized.

Library infrastructure has been upgraded during the assessment period. Automation and Up gradation of the college website from static to dynamic, More emphasized on research culture through international, National, State and University level conferences, seminars, webinars and workshop for the teachers and students. SWAYAM is also one of the quality initiative for upgrading skill and Knowledge of the stakeholder of higher education through online mode.

File Description	Documents
Paste link for additional information	http://www.nsseducation.org/degreecollege/agar.html
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	http://www.nsseducation.org/degreecollege/agar.html
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The Institution takes proactive measures to make sure the same. The discipline and safe environment of the College has led to the College becoming an institute of preference for women in the area of Mumbai.

Currently, 65% of our students are girls. Among staff members too, equal distribution of work is done and there is no discrimination on the basis of Gender. The college is efficiently handled by a lady Principal and lady teachers too handle various important administrative posts in the college.

The College is dedicated towards creating a gender inclusive campus through various programmes, organized by the Women Development Cell (WDC), The College administration is sensitive to the health concerns of the women employees' pre and postpartum. Maternity and Child Care Leave are sanctioned as per the University of Mumbai rules. The College extends Maternity Leave to adhoc and contractual employees as well. The campus has a girls' common room and separate and adequate girls washrooms, equipped with a sanitary pad dispensing machine and Sanitary Pad Disposal Bins. The entire College is under CCTV surveillance and has a woman security guard.

The following are the activities conducted during the year.

- Guidance session on Gender sensitisation by Ms. Vaishnavi Mahurkar (Programme Officer, Akshara Centre) as on 14th October 2020.
- Essay competition on 'Women rights and Gender equality' as on 30th October 2020
- Poster competition on 'Meri Beti Pyari beti' As on 5th February 2021
- A webinar on 'On the path to Equality' as on 8th March 2021
- A webinar on "Sexual Harassment at Workplace Act, 2013: Understanding the Act and Challenges Ahead" As on 20th May 2021

A. Safety and security

- All first year students are given an orientation about complaint redressal mechanisms available in the College like

Anti-Ragging Cell, Internal Complaint Committee and Student Grievance Redressal Cell.

- There are 5 professional security personnel for the College. CCTVs, are installed at strategic positions in College to ensure the security of students and staff.
- ID cards are issued to the students and staff to prevent the entry of outsiders into the College premises.
- The members of the Discipline Committee have made a code of conduct to be followed by students.
- Female students are encouraged to be present in the campus between 7.30 a.m to 11.30 a.m. and any engagement before or after the prescribed time are strictly in the presence of a female teaching staff.
- During study tours or University fests, lady staff accompanies girl students.
- Self-defence workshops are organized by Women Development Cell, NSS and various departments/committees.

B. Counselling

1. Teaching Faculties are also available is available on campus for personal and group counselling.

2. The College also has a Mentoring system during the lockdown; mentoring sessions were conducted using online platforms like Zoom Platform.

C. Common Room and other infrastructure

1. The Institution has Common Room for girls at the campus.
2. Separate washrooms are available for lady staff and students.
3. There is a sanitary pad vending machine and Incinerators.
4. The Gymkhana maintains separate timing for girls and boys.

File Description	Documents
Annual gender sensitization action plan	http://www.nsseducation.org/degreecollege/agar.html
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	www.nsseducation.org/degreecollege/pdf/7.1.1 Screen Shots of Facility for Girls Students.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Protecting and nurturing the environment is one of the fundamental philosophies of NSS College. The garden waste, garbage, paper, e-waste are segregated as per the Mumbai Municipal Corporation (NMMC) Guidelines. Waste generation from tree droppings and lawn management is a major solid waste generated in the campus. The waste is segregated at source by providing separate dustbins for Bio-degradable and Non biodegradable waste. The biodegradable waste from College campus is converted into the compost. The Institute has adopted composting processes. Single sided used papers are reused for writing and printing in all departments. Important and confidential reports/ papers are shredded and sent for recycling after completion of their maintenance period. Scrap collected from library is given to scrap dealer for recycling.

Signboard are displayed on the College campus for encouraging ideas of a plastic free environment.

College works towards generating minimal e-waste by reusing it. Regular maintenance of electronic equipment and computers ensures longer life. E-waste bin is provided for the collection of the e-waste generated in college campus, which is given to the authorized agency for recycling and disposal parts of electronic have been reuse regularly.

All the miscellaneous e-waste and electronic items are collected from every department and office.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

- 1.Restricted entry of automobiles
- 2.Use of bicycles/ Battery-powered vehicles
- 3.Pedestrian-friendly pathways
- 4.Ban on use of plastic
- 5.Landscaping

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the

A. Any 4 or all of the above

following 1.Green audit 2. Energy audit
3.Environment audit 4.Clean and green
campus recognitions/awards 5. Beyond the
campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms.

Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment

5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution is committed to maintain the diversity in the

student profile to uphold the mandate of inclusive education. College adheres to government's rules and regulations for the admission process a nominal fee structure for all students allows quality education for economically challenged ones. Orientation regarding Government and private free ship and scholarship facilities is created to help financially weak students .The institution has constituted various statutory bodies like "Equal Opportunity Cell", Anti ragging Cell , Internal Complaint committee, Grievance redressal Cell, Gender Championsetc to cater to the needs of all students irrespective of religion, caste, creed and gender. Special lectures focusing on the basic moral teachings of different religions are organized. Departments organize remedial classes for the slow learners andmentoring session throughout the year for the benefit of the students

The cultural committee celebrated festivals and events to create harmony among the stakeholders.

National Service scheme focus on socio-economic development activities such as Blood Donation, Plus polio Campion, Donation to flood relief etc.

Marathi Vangmay Mandal focus on linguistic and regional Culture among the students.

Research Cell, Library Department Emphasises on Research and Reading habits among the stakeholders to the various activities.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

At NSS College, We believe in providing students with a comprehensive education. Institute Vision and Mission focused on the National Development by Imparting Quality Education to Youth. The institution takes special efforts for creating awareness about the constitution and its importance. There are several programmes organized every year which directly or indirectly speak about the importance of constitution and its Rights, Duties and

responsibilities of citizens.

The following are the initiatives and programmes are conducted

1. As a part of Curriculum Foundation course I and II are taught at F.Y.B.Com and S.Y.B.Com Level. These subjects comprises of social problems and human rights which create awareness among the students. Also at the end of the term they are required to submit projects on socially relevant topics to create awareness.

2. The Code of Conduct mentioned in the 6th pay compendium is common for all that is followed unanimously by stakeholder of the Higher Education Institute.

3. Celebration of National and International commemorative days, events and festivals every year to imbibe national values and respect among the stakeholders.

4. Conducted various Webinars and activities on the contemporary themes to make awareness and sensitization about various Social issues.

5. Blood donation campaign to make sense of social obligation and path towards responsible citizen of country.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	http://www.nsseducation.org/degreecollege/agar.html
Any other relevant information	http://www.nsseducation.org/degreecollege/agar.html

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators

and other staff **4. Annual awareness programmes on Code of Conduct are organized**

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Every year, the College celebrates national and international commemorative days, events and festivals in the college . Owing to the COVID-19 pandemic situation, these events were organized through online mode during the academic session 2020-21 with active participation of students, faculty members and non-teaching staff. These events were organized by different committees and departments of the college.

Following are the national and international commemorative days, events and festivals in the college.

- Poster making competition to celebrate birth anniversary of Shahid Bhagat Singh on 28/9/2020
- Elocution competition on Occasion of Gandhi Jayanti on 2/10/2020
- Bhajansandhya on 02/10/2020
- Quiz competition on Parakram Divas on the occasion of Netaji Subhash Chandra Bose Jayanti on 24/01/2021
- Celebration of 26th January Republic Day in the college on 26/01/2020
- Vachan Prerna Diwas(Reading Seminar) on 15/10/2020
- QUIZ Competition to all UG & PG students and Teachers on the occasion of 64th Death Anniversary of Bharatratna Dr.Babasaheb Ambedkar on 6/12/2021
- Online Quiz Competition-National Mathematics Day on 28/01/21
- Digital Poster making competition on National Youth Day on 12/01/2021

- Online Presentation session on 'Life and History of 'Srinivas Ramanujan'-National Mathematics Day on 29/01/21
- QUIZ Competition to all UG & PG students and Teachers on the occasion of International Women's Day on 8/03/2021

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice 1:- Reading Week

Goal: - To inculcate the reading habit and Reading Skill to motivate them to read books.

Context: - Reading Week 2020-21 was jointly organized by the Department of Library and the Department of Business Communication on 19.06.2020 TO 25.06.2020.

Practice:-

- We started our celebration of Reading Week from 19.06.2020 with the inauguration and Quiz Competition.
- On 20.06.2020 Mr. Amol Raut (Bombay High Court), delivered speech on, 'How to inculcate Reading Habit'.
- Dr. Amar Sontakke (English Department) arranged Book appreciation session on 22.06.2020.
- On 23.06.2020 we had an interesting, 'Get Creative program' in which participants were suggested to write story or essay on Library. There were 50 students and eight faculties participated in the program.
- Mr. Rahul Hiremath (Librarian) arranged a session on A Skill for Life Long learning and Online books and journals on 24.06.2020.
- On the last date 25.06.2020 after the Prize distribution of, 'Get Creative program', students presented their Book

Reviews. 50 students participated in this session and 12 students presented Book Reviews which they had been reading during The Reading Week.

Evidence of Success:-

1. Many students started to access websites for Reading.
2. They successfully presented the Book Reviews.
3. In the Feedback, mostly they gave positive responses.

Problems Encountered and Resources required : - Because of Pandemic the students were not able to access library physically.

Best Practice 2 :- English Speaking Course

Goal:- To identify the problems of students to speak in English language and to teach them basic English grammar.

Context:- Department of Business Communication and Literary Association of the college in collaboration with CN Consultancies, Mumbai have organized Online Short Term course on, "English Speaking" from 01/03/2021 to 08/04/2021.

Practice:-

- The entire course was designed by Dr. Amar Uttam Sontakke. Students managed themselves in online communication with resource persons. The class tests were taken via Google forms and other practical sessions were arranged through Zoom platform.
- The lectures were taken 4 days in a week. The timing was 10.00 am to 11.00 am. The Attendance was taken by using Google Form.
- Many interesting and knowledge based activities were arranged by the Resource person, and students enjoyed it.
- Students were taught the Basic English Grammar like Tense, Degree and Change the Voice.
- The syllabus was arranged on the basis of Competitive Examinations like CET exams.
- Resource person Mr. Neil Gonsalves of CN Consultancy Services has taken the regular lectures. Overall 35 students from FY, SY and TY B.Com have successfully completed the course. Online Certificates were distributed to all participants.
- The feedback forms were collected at the last.

Evidence of Success:-On the basis of collected feedback form it is proved that the entire course was highly successful. Some students began to write daily diaries and started reading English Books.

Problems Encountered and Resources required:- Lack of face to face interaction was the main problem of the course. The classes should be started regularly on offline mode.

File Description	Documents
Best practices in the Institutional website	www.nsseducation.org/degreecollege/pdf/7.2 Reading Week Completed.pdf
Any other relevant information	www.nsseducation.org/degreecollege/pdf/7.2 English Speaking Course.pdf

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

College has been established with an objective of bringing out the best in the first generation learners from lower middle class and equipping them to face the challenges of the modern world.

Transformation of Socio-economic development of the youth through Value based and Need based Education as per mission statement of college.

- Business Leadership Skill through Entrepreneurship Development Cell activities.
- Women Empowerment through Women Development Cell.
- Environmental Conservation through Nature Club activities.
- To imbibe Human and Moral Values through NSS activities such as Blood Donation Camps, Pulse Polio Campaign, Donation to Flood Relief, Work as Covid Warrior, etc.
- To inculcate Research Habit among stakeholders of Higher education through Research Cell, Departmental Webinars, IQAC activities, etc.
- Celebration Reading Week inculcate the reading habit in the students.
- Sports and Fitness Club Activities.
- Placement and Career Cell focus on the job training with Campus placement.
- To strengthen the Research skill Through Research Cell

activities, Participation in Avishkar , Conferences / Seminar of College provides platform to the student

- Student's council provides platform to the students participate in decision making process and groom their leadership.
- Academic and Administrative Committees provide platform to the students for developing their leadership and participation in decision making process

NAAC

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

As an affiliated college, the curriculum designed by the University of Mumbai is followed. Faculties are given workload as per the UGC norms. Each department prepares its Learning Outcomes. Faculty makes efforts to monitor the academic performance of the students through Tests, Quizzes, Presentations and Assignments in addition to the university exams. Faculties prepare teaching plans in respective subjects to ensure timely completion of syllabus. Extra lectures are conducted as per the need of the topics/students. 7 days Induction programme "Deeksharambha" for newly admitted F.Y.B.Com. Students are conducted to provide information about Examinations and other activities are conducted.. Faculties use a blend of different teaching methods as per needs of the students and subjects such as use of Google classrooms, whatsapp groups for making announcements, distributing subject related material and notes, giving assignments and holding quizzes, organizing competitions like PPTs, Poster making, Debate, Essay, Elocution, Group discussion, Project work etc. Seminars and workshops, Remedial Classes, Mentor mentee groups, Competitive exams guidance lectures, Short term certificate courses are a few initiatives that each department plans and conducts throughout the year to enable proper and effective delivery of curriculum and satisfy the needs of Slow learner as well as Advanced Learners.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	http://www.nsseducation.org/degreecollege/aqar.html

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Academic Calendar prepared at the beginning of the academic year gives a concrete plan for completion of syllabus,

examinations, curricular and extra- curricular activities to be conducted during the year. Each department conducted various activities throughout the year for effective implementation of the curriculum. The college conducts examinations following the guidelines of University of Mumbai. Examination schedule and time tables are prepared well in advance. Internal assessment is conducted as per the rules online regularly. Results are declared in time as per the rules. Remedial coaching conducted for academically weak students. Moderators and External evaluators are appointed and their feedback obtained for transparency in assessment. As per the revised COVID guidelines for conduct of examination, batch-wise online meetings with all the students were conducted on online with the support of all the teachers to provide information to the students and regularly update them and solve examination related problems, orientation programme, Mock Tests were conducted regularly and even Helpline numbers also displayed on website. The college has followed Examination Time table which was assigned by the Lead College under the cluster system of University of Mumbai. Regular subject tests, quizzes, assignments, project work etc. given to the students throughout the year.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	http://www.nsseducation.org/degreecollege/aqar.html

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

C. Any 2 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

03

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

02

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

82

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The mission of the college is to nurture and sustain academic excellence by imparting value based as well as need based education to develop a community of scholars with talent professional skills & ethical values and the vision of the college is to be a premier institution of higher education contributing to national development by imparting quality education to youth. Accordingly sports are deliberate for inculcating a cost machine with inside the students.

HUMAN VALUES:

Values are some things that are ideal and worth of esteem for his or her very own sake. Human values assist us to stay in concord with the world. The situation Foundation Course, taught throughout all of the B.Com. Programmes consist of this aspect.

The College addresses the diverse components of Human values and integrates the equal into the Curriculum withinside the following manner:

- Women development cell has taken initiative for the gender sensitization programmes throughout the year.
- Blood donation drive, pulse polio campaign imbibes human value among the stakeholder of higher education.

PROFESSIONAL ETHICS:

The course that deals with this element include: Organizational Behavior, Business Environment, Laws & Ethics, Ethics and Corporate Governance.

The college started to implement this value into the syllabus is as under:

- The Commerce department organizes a workshop on Professional ethics with a goal to inculcate Professional Ethics with inside the students.
- The IQAC conducted a webinar on Intellectual Property Rights (IPR) for the students.

GENDER:

The Foundation Course, taught throughout programmes, addresses Gender troubles like Female Feticide and Dowry.

The College integrates the equal into the character of the scholars with inside the following manner:

- Women Development Cell promotes gender equality with the aid of using having boys too as members. It conducts diverse gender associated activities, seminars and Yoga and self-defense workshops.
- Discipline Committee maintains a strict watch to keep away from incidents of sexual harassment of girls students.
- Webinar on the path of equality conducted on 8th march 2021 to create awareness about gender sensitization by WDC.
- A Webinar on Sexual Harassment at workplace 2013 understanding the act and challenges ahead conducted on 20th may 2020-21 by WDC to create awareness about prevention of sexual harassment and vishakha guideline.

ENVIRONMENT AND SUSTAINABILITY:

The courses - Green Computing, Environmental Studies deal with Environment and Sustainability. The college students study the atmosphere and different environmental factors.

The College promotes surroundings focus with inside the following manner:

- Green audit, Energy Audit and Environmental Audit conducted by External Agency.
- Nss and EVS Department conducted tree plantation and swach Bharat Abhiyan
- Webinar on Environmental and behavior on 19th May 2020-21
- Best out of Waste competition was conducted by EVS Department.
- The diverse publications and committees with inside the

College adopt the subsequent and comparable activities:

- Collection and Disposal of E-Waste

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

08

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

766

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students Teachers Employers Alumni**

A. All of the above

File Description	Documents
URL for stakeholder feedback report	http://www.nsseducation.org/degreecollege/feedback.html
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	http://www.nsseducation.org/degreecollege/feedback.html

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

1158

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

562

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Conducted One week Online Student Induction Programme(SIP) -Deeksharambha, for F.Y.B.Com. students where the slow and advanced learners are identified during the mentoring sessions taken by the respective mentors.

They are also identified through classroom discussions and interaction taken in the beginning, bridge courses, tutorial sessions, question-answer sessions and also by previous years performance. Subsequently, they are identified on the basis of classroom participation and end-semester examinations. TC Result analysis Advanced learners are encouraged to study recommended readings in each subject. Meritorious students are encouraged to be the class-representatives of the Students Council. The academic toppers and subject toppers are awarded with certificates and medals. They are encouraged to participate in seminars and conferences, paper presentations, competitive examinations, to publish articles in college newsletters and magazine and to register in placement drive organized by placement cell of the college. They are also encouraged to participate in "Avishkar"-a research conclave of University of

Mumbai. Guest lectures, Book bank facility is available for advanced learners. The college conducted a national webinar on 'Understanding Advanced Learners: The Role of Teachers'. Remedial classes/mentoring sessions under mentor-tutor scheme, ATKT counselling sessions, additional coaching, unit tests are arranged for slow learners to enhance their knowledge. Model question papers are given and they are solved in the class.. Workshops and guest lectures on the topics related to stress management, Yoga, Fitness training programmes are arranged to improve their concentration and ability. Short term certificate courses, skill based training programmes are arranged for both slow and advanced learners.

File Description	Documents
Paste link for additional information	http://www.nsseducation.org/degrecollege/aqar.html
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1158	11

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The college purchased licensed software Zoom where the regular online lectures were conducted. There is compulsory project/dissertation/viva course, computer practicals and tutorials/bridge course that provide adequate opportunity for practicing problem solving methodologies. e-content such as, video lectures, Power Point Presentations, subject-wise Question bank, are created by all the teachers and uploaded on YouTube channels, college website, Google classroom and posted on WhatsApp groups. Online assessment tools such as Quizizz, Slido and Zoom-Live polls are used to enhance participative and game based learning experiences. National and international

webinars and hands on workshop on the topics such as Strategies for Effective Classroom Teachings, 'Statistical tool-jamovi', 'MOOC', 'E-content development' etc, Collaborative activities under MOU, Short-term certificate courses, Basic English Grammar course, Guidance lecture series by external Experts, invited talks and activities during Students Induction Programme- Deeksharambha, Revision Lecture series, Remedial Coaching, Reading Week, map reading sessions, are conducted to enhance learning experiences. Activities conducted by departments and committees such as Business Fiesta, Quiz competition, Group Discussion, unit tests., activities of Marathi Vangmay Mandal, competitions such as 'Best out of waste', Eco friendly Rangoli, Quiz Competition, syllabus related PPT competition, Poster Making Presentation, paper presentation by students in conferences, participation of students in academic related intercollegiate events, Essay writing competition, activities during celebration of 'National Mathematics Day', 'Constitutional Day', 'Unity Day', 'National Youth Day' etc, helped to inculcate the practice and habit of participatory learning and problem solving methodologies.

File Description	Documents
Upload any additional information	View File
Link for additional information	http://www.nsseducation.org/degrecollege/aqar.html

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The year 2020-21 being affected by Corona Pandemic, it was compulsory for all the teachers to learn and practice ICT enabled tools for effective teaching-learning process. Zoom, the main tool used for online teaching supplemented by various Web-based technologies such as Google classroom, YouTube channels of faculty members, Whatsapp and Telegram groups. Teachers use ICT enabled tools such as laptops, tablet-PCs, mobile phones, headphones, Microsoft whiteboards, Excel and Power point presentations, Google forms, animation templates video clips, Pen-based technologies for easy electronic ink annotations, etc. Various online educational tools such as Slido, Quizziz, and The IQAC of the college conducted faculty training programmes and guidance lectures for e-content development and use of e-resources. Software tools MATLAB and LaTeX are used for

content preparation and graphical representation of complex problems. The faculty members are also sent to attend UGC-HRDC refresher courses and short term certificate courses, SWAYAM courses for advanced knowledge and practical learning. The college library has also subscribed for N-LIST programme of INFLIBNET(ICT initiative of MHRD) services where the teachers and students have free and remote access to number of e-resources through proxy server. Even though the institute mainly followed 'Work from Home' guidelines, the institute provided well secured high-speed internet access on personal laptops and mobile phones of faculty members on the premises.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

11

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

11

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

06

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

13

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college is aware of importance of Continuous Internal Evaluation (CIE) of students and reforms in this process play an essential role in enhancing the overall effectiveness of the teaching-learning experience. This process facilitates us to chart the learning objectives and overall student progress efficiently. The college conducts internal assessment as per the guidelines of University of Mumbai. All-important communications pertaining to internal examinations are displayed online on website and notice board. Project work is an important component at undergraduate and post graduate courses. For evaluation of M. Com projects external examiners are invited.

In view of revised examination guidelines issued by the University of Mumbai during Covid-19 lockdown since March 2020, COVID Helpline was provided to students on website. Batch-wise online meetings with all the students of UGandPG were conducted on Zoom platform to provide information to the students and regularly update them and solve examination related problems, through Tutor-mentor WhatsApp groups, Google classrooms, College Website, etc. Orientation programme and Mock tests were conducted several times before examinations to make the students familiar about online examination system. Students' information about COVID 19 and feasibility to appear for exams was collected through Google forms before conducting exams.

File Description	Documents
Any additional information	View File
Link for additional information	http://www.nsseducation.org/degrecollege/aqar.html

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

Mechanism to deal with internal/external examination related grievances is transparent, time-bound and efficient. The mechanisms for redressal of grievances with reference to evaluation are as follows: For university examinations and internal examination: Review of answer scripts are done as per university norms. The students forward their applications to the college office, after which the issues are forwarded to the affiliating university or internal exam committee for redressal of grievances.

There were no major grievances from learners other than absenteeism due to medical or technical reasons. The examination committee used a common mechanism for solving these problems. Internal exam attendance lists were evaluated and absent students were contacted by concerned subject teachers to know the reason behind absenteeism and documents were maintained for the same. With the permission of the Principal, Re-internals were conducted for absent students.

File Description	Documents
Any additional information	View File
Link for additional information	http://www.nsseducation.org/degreecollege/aqar.html

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Programmes and course outcomes for all Programme offered by the institution are stated and displayed on website and communicated to teachers and students.

The Institute has well defined learning outcomes. The vision and mission of the institution highlights on promoting value education through driven proficient faculty to prepare the students to accept the challenges of globalization. The College has a proper mechanism of communication of the learning outcomes of the Programs and Courses, which includes following;

1. Hard Copy and soft copy of syllabi and course/programme Outcomes.
2. Copy of Curriculum and Outcomes of Programs and Courses are also uploaded on the college website.
3. The Programme outcomes and course outcomes are intimated to students and parents at time of admission in counseling.
4. During the DEEKSHARAMBA (ORIENTATION FOR FIRST YEAR STUDENTS) information is provided on the Programme outcomes and course outcomes and various opportunities after completion of Programme.
5. The feedback of various stakeholders such as students and teacher were taken in each year about the curriculum and action

taken report get prepared by IQAC and displayed on college website.

6. The various Programme related to Programme outcomes like competitive examination guidance for students, career counselling, entrepreneurship activities, research activities, short term courses are conducted. through online mode and physically.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	http://www.nsseducation.org/degreecollege/pdf/programme_outcome.pdf
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The method applied for the evaluations of program outcomes and course outcomes is as follows.:

1. The evaluation was carried out through internal and external examination. The developmental assessment process was carried out on continuous basis includes class tests, assignment, project work, oral presentation, PPT Presentation, Quizzes on various topics, research projects, seminar, and workshops etc.

2. The academic progress of students in this regard was monitored by each teacher as well as head of department.

3. The summative assessment includes university theory examination and practical examination in some subjects.

4. Average attainment in direct method is equal to university examination at the end of semester.

5. Indirect assessment method includes employability and progression to higher education. After declaration of result each subject teacher and department analyses the result of students and students are informed about corrective measures to improve in deficient areas through mentoring sessions.

6. The institution organizes various extension activities through NSS, EDC, Students Council to get outcomes like social awareness, skill development.

7. The Programme outcomes and course outcomes was evaluated through another method such as performance in co-curricular and extra-curricular activities.

8. Students are also evaluated through performances in various activities and interaction with peers.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	http://www.nsseducation.org/degreecollege/pdf/programme_outcome.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

388

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	http://www.nsseducation.org/degreecollege/pdf/programme_outcome.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<http://www.nsseducation.org/degreecollege/feedback.html>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0.3

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

01

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

01

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	http://www.nsseducation.org/degreecollege/aqar.html

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The Institution has created an ecosystem for innovation and transfer of knowledge through the activities of various committees/cells and departments. IQAC in order to develop research and creative thinking among the students organizes Research Workshops, Faculty Development Programs, E- Learning Sessions for faculty members and students. The Research Cell has organised Planning and writing: Research grant proposals webinar for the faculty and Online personality and Skill development training and placement Programme for the students. The IQAC has also arranged international guest speakers to interact with students on research and innovation. The Entrepreneurship Development Cell conducted presentations, competitions and Student conferences intra college Business Fiesta event, where in students present their Research Ideas and Start Up Ideas which have the potential to be converted into viable ventures. A workshop on Intellectual Property Rights has been conducted by people from the industry to motivate and to empower students with entrepreneurial skills. The Research Cell organizes workshops on Research Methodology and Statistical analyses tools like SPSS to empower and encourage faculty members and students. It has also organized various Quiz Competition and Book review competition for staff and students. As a part of curriculum, students are oriented with practical education such as case studies, expert interaction, industry visits, debates, competitions, business fiesta, etc. The students take up the projects in the subject of Foundation course I and II as a part of the curriculum. The entire teaching faculty member is using ICT and multimedia

system in the classroom on regular basis. The Library has 20,516 books for reference and subscribed to 18 international and national journals and magazines. It also subscribed to National Library and Information Services Infrastructure for Scholarly Content (N-LIST) funded by Ministry of Human Resource development under its National Mission on Education through ICT. Through this Staff and students of our college can access to more than 6,000+ejournals (including current issues with 5-10 year back files) and more than 1,00,000+ebooks. The Workshops, Seminars, Guest Lectures are being conducted by the department. The college conducts Student Induction Programme for new students as soon as they come into the institution, before regular classes' start, where the students are provided information about the institutional policies, processes, practices, culture and values, and their mentor groups are formed. The respective departments invited resource persons/academicians from other institutions/industries to conduct guest lectures, seminars and workshops for updating the students' knowledge. Students are motivated to participate in intercollegiate and intra-collegiate events and other cultural and social activities to enhance their abilities. The faculty members are encouraged to attend the seminars, conferences, workshop, and refresher and orientation course, faculty development programme. They are also encouraged to present and publish the papers in the national and international journals. For transferring of knowledge, the digital technology is being used in addition to the traditional method of teaching using black board, such as LCD projectors, ICT, online assignments, soft copy of study material etc. are also provided to the students through Google Classroom.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://www.nsseducation.org/degreecollege/pdf/3.2.1%20Innovation%20Ecosystem%20additional%20file.pdf

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

05

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

02

File Description	Documents
URL to the research page on HEI website	http://www.nsseducation.org/degreecollege/aqar.html
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

14

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

01

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college organizes a number of extension activities to promote institute-neighborhood community to sensitize the students towards community needs. The students of our college actively participate in social service activities leading to their overall development. The college runs effectively National Service Scheme. Through NSS unit, the college undertakes various extension activities in the neighbourhood community. NSS organizes a residential seven day camp in nearby adopted village and several activities were carried out by NSS volunteers addressing social issues which include cleanliness (Swachha Bharat Abhiyan), tree plantation, water conservation through construction of Bandhara, road construction, Shramdan, Social interaction, Group discussion Eradication of superstition, "Beti Bacho Beti Padhao", Environmental awareness, Women empowerment, National Integrity, Aids awareness, Blood donation camp, Health check up camp, Veterinary guidance ,Farmers meet, Awareness about farmer's suicide, superstitions, etc. Students of N.S.S participated actively in various programmes initiated by the University of Mumbai Such as "Bhajan Sandhya" Programme on 2nd Oct Gandhi Jayanti, Heritage Walk Cycle Rally, Maze Kutumb - Mazi Jababdari, "Run for Unity" Programme on the Birth Anniversary of Swami Vivekananda, etc. Besides this departments of Environmental Science through Nature Club of the college is conscious about its responsibilities for shaping students into responsible citizens of the country by making students aware of social issues through various programmes like Environmental Awareness, Environment & Human Behaviour, Pollution free Diwali, Food Waste Management in Modern Era, Best out of waste competition. Women Development Cell of the college conduct

several programme to Janani suraksha, Programme on female foeticide, organizing visit to Orphanages and Anganwadi, Voters awareness, workshop on Gender and Sexuality Sensitization, etc. Department of Foundation Course has organised Online Quiz Competition to enhance general knowledge about social issues among the students. All these mentioned activities have positive impact on the students and it developed student community relationship, leadership skill and self confidence of students. It also helped in cultivating hidden personality of students and created awareness among students.

File Description	Documents
Paste link for additional information	http://www.nsseducation.org/degreecollege/pdf/3.4.3%20&%203.4.4_agar.pdf
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

00

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

23

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

1948

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

1036

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	View File
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

02

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

College has big and spacious 9 class rooms and 2 tutorial rooms with adequate seating capacity for students. All the class rooms are as per building standards with big windows for natural air and light and also equipped with lights and fans. Each class room has green chalk board, and with provision for using ICT tools like LCD projector, audio visual system and collar amplifier are used as and when required. Wi - Fi connection is available on all floors of the building

To support ICT in Campus College has 2 Computer labs, one UGC Network Resource Centre and staff reading room. The computer lab on the 3rd floor has 26 computers with internet connection and printer facility and one on 5th floor with 22 computers on LAN with internet connection with printing facility and UGC Network Resource centre with 4 computers with internet connection. 3 computers with internet connection for teachers in staff reading room. There are in all 74 computers installed in the college premises and 5 laptops. 4 projectors, sound system

Fully air-conditioned Library with sufficient tables and chairs

with Wi-Fi facility for the students and staff is situated on the 5th floor. The college has various other physical facilities like Ladies Common Room, Teacher's Common Room, Elevators, Examination Room, IQAC Room, Staff reading and research Room UG and PG College office, Conference halls, Students council room, NSS Unit Room, Health Care Facilities, Safe drinking-water facilities,, clean washroom facilities on each floor, Sanitary Napkin Machines, First-Aid and Health care, Canteen, CCTV Surveillance Units, etc

File Description	Documents
Upload any additional information	View File
Paste link for additional information	www.nsseducation.org/degreecollege/pdf/4.1.1 The Institution has adequate infrastructure and physical facilities for teaching learning. viz., classrooms, laboratories, computing equipment etc.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

To support Cultural, sports and other activities the college has 1 big and spacious multipurpose terrace hall and 1 Common Auditorium, Gymnasium, Gymkhana for indoor sports, Students council room, NSS Unit room WDC Room. The College hires coaches and trainers to provide training for outdoor games like cricket, Kabbaddi and football at playgrounds to our students for daily practice. University Play ground is hired for Annual sports day events.

Gymkhana is available for indoor games with facility for Chess, Table Tennis and carrom etc on the 3rd floor of the college building. The B. P. Ed. qualified administrative staff is appointed by the college to training the students. Measuring 740 Sq. Ft. Since 2004

Air conditioned Gymnasium with modern equipments like calf machine, multi gym, multi press machine, etc for work out and the equipments like Treadmill, exercise bike, stepper and other gym equipments. The students and teachers can avail this facility by paying minimum fees. The gymnasium has 2 trained instructors for training and guidelines. Measuring 885 Sq. Ft. Since 2004

Conventional Hall (Terrace hall) on the 7th floor with ultra modern equipments for academic and cultural programs. Measuring 2000 Sq. Ft. and 100 seating capacity.

Multipurpose hall with 200 seating capacity for conducting programs. Measuring 600 Sq. Ft.

The college has an active health and fitness club and WDC that conduct various programs on self defence for girl students, Yoga sessions on regular basis for students and staff. Special guest lectures were conducted by experts on health and hygiene. The college also has a common healthcare centre with basic medication facilities.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	www.nsseducation.org/degreecollege/pdf/4.1.2 The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc..pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

16

File Description	Documents
Upload any additional information	View File
Paste link for additional information	www.nsseducation.org/degreecollege/pdf/4.1.3 Number of classrooms and seminar halls with ICT- enabled facilities.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

1.12 Lakhs

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Name of ILMS software - SOUL 2.0

Nature of automation (fully or partially) - Fully

Version 2.0

Year of Automation 2014

Library is fully automated with SOUL 2.0 library ILMS software since 2014 this academic we are using version 2.0 and we are planning to ship to the newer version SOUL 3.0. The SOUL software is state-of-the-art integrated library management software designed and developed by the INFLIBNET centre Gandhinagar. The different sections of the library is fully automated. The entire collection of the library is fully barcoded and the transaction of the books are done using barcode scanner. The book cards, book card jacket, spine labels, and accession number label are printed in house with the help of printer and barcode thermal printer. The students and staff can search the library catalogue or holding of library with the help of OPAC (Online public access catalogue) and Web OPAC on two dedicated computer in the library.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	www.nsseducation.org/degreecollege/pdf/4.2.1_Library_is_automated_using_Integrated_Library_Management_System_(ILMS).pdf

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.59

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

05

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college has given utmost importance to IT facilities as it is the need of the hour. All the classrooms, offices, library, laboratories and seminar halls are well equipped with necessary IT infrastructure. The college has Wifi facility in entire campus. All the facilities provided by the college are updated and upgraded from time to time to keep up with the modern technology. The bandwidth of the internet and wifi are upgraded time to time. The WIFI has been upgraded to 100 mpbs in whole building and office. The infrastructure of the college has a total number of 74 computers and 6 laptops. All the machines have high configuration services like I3 Processor, 4/8/16GB RAM, 500 GB/ 1 TB HB. All the terminals are networked by utilising 24 port switch, D Link router. College has LAN in Computer labs and library by using CAT 6 cable for internal LAN. LANs and different servers are provided with backup option in UPS format.

The college premises has CCTV surveillance as a security and safety measure, the CCTV cameras, DVRs and display are upgraded regularly,

The college website has been updated regularly through website update committee and to speed up the process inhouse staff is hired for website update.

The college has subscribed for Zoom license for conducting online lectures and meeting. E- Content developed by teachers is uploaded to college website for students reference. Students Attendance is taken digitally by using Digital Edu software using RFID Identity Cards. Students and parents get notifications regarding attendance on Insync Mobile app. Staff attendance is taken using Biometric machine. The college has upgraded to online examination system using software's like autoproctor and timer, form builder, etc for easy conduct and retrieval of students results.

Library is using 'Web Centric SOUL 2.0' Integrated Library Management Software since 2014, which is recently upgraded. and attached with 10 client terminals . Bar-coding of documents and all the books have been done regularly. The library membership cards were created in house with the help of library software SOUL 2.0 and free issued to the students at the starting of the academic year. At present library is providing access to electronic resources through online mode, users can access e-resources anywhere anytime at their ease. The book cards are printed in house with accession number and barcode for easy access and quick issuing of books. Library has thermal printer for printing barcode labels and the spine labels.

The College office is using administrative software like customised Aspire software developed by Apex Company for Admission and fees management. Updated version of Tally ERP is used for accounting process. Admission is conducted online through NSS College Admission Mobile App. Apart from this the enrolment/PRN generation, TC generation, eligibility and migration process, students data base management, scholarships etc are done online through MKCL Software. Personnel and payroll management is done through e-sevaarth pranali and E-TDS return filing. College profile is updated online Updation on AISHE and MIS Portal every year.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://www.nsseducation.org/degreecollege/aqar.html

4.3.2 - Number of Computers

74

File Description	Documents
Upload any additional information	View File
List of Computers	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution

C.10 - 30MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

37.21

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college has infrastructure facilities such as classrooms, laboratories, Multipurpose Auditorium, library, common amenities like girls' common room, Canteen, gymkhana, gymnasium, etc. that are utilized optimally. Procedures and policies for maintaining and utilizing college infrastructure and equipment's include

- Annual maintenance Contract for equipment like lift, computers, printers, air conditioners, water coolers, telephones, software etc.
- Full time laboratory assistant is appointed for maintenance of computer laboratories.
- The Sanstha's has appointed a dedicated staff for regular upkeep and maintaining orderliness in the entire campus. Full time Electrician, plumber, carpenter, housekeeping

staff, gardener, etc. are available on the premises during college timings. Other technicians are deputed by management as and when required.

- Complaints related to Fans, Computers, laptops, furniture, fixtures, plumbing, electrical work etc. are received through applications from teachers, peons and students council. Majority of them are resolved by the in-house staff. If required, the experts from outside agencies are called.
- Management has an annual contract with an external security agency for providing round-the-clock security staff on the campus.
- Pest control is carried out to increase the life of resources in library, Offices, godown, etc.
- Furniture and fixtures are repaired as per the requirement.
- Records of dead stock and other material utilized are properly maintained.
- Use of common LCD's/Laptops for lectures should be recorded in log book.
- Suggestion boxes are installed in the premises to take feedback and suggestions.
- Special facilities like Ramp, Lift, toilet, special seating arrangement and the large passage for easy movement of wheelchairs are available for physically disabled students.
- Separate rooms are available for NSS Unit, Students Council, Research cell, IQAC, M. com Office and Examination.
- Canteen is outsourced and they take care of its regular upkeep.
- The college development fund is utilized for maintenance and minor repair of furniture and other electrical equipments. Cleanliness of class rooms is done by peons and sweepers.
- The College has 75 computers installed in various facilities such as computer laboratory, library, College office, IQAC Room, Staff reading and research Room, Examination Room, Conference halls and the cabins of Principal and other departments of the college. These machines are maintained by technical staff appointed on AMC. All these machines are optimally utilized for academic, administrative and examination related work.
- Fully air-conditioned library and study/ reading area with sufficient tables and chairs. Wi-Fi facility for the students and staff. The requisition list of books is

taken from the concerned departments. The finalized list of requisition books is duly approved by the HOD and the Principal. INFLIBNET facilities - NLIST Journals are accessible for students and teachers. Visitors register. Books registers, stock records. Other issues such as weeding out of old titles, schedule of issue/ return of books etc are chalked out / resolved by the library advisory committee.

- The college Gymkhana is open to students, staff during specified timings. Gymkhana has indoor games facilities like chess, carrom, and table tennis. Purchase, repair and maintenance of sports equipments and other resources is taken care by the Gymkhana Committee and Physical education incharge. The college appoints professional coaches for outdoor sports like Cricket, Kabaddi, Volleyball and Football every year. College hires play grounds for Annual Sports day and outdoor sports events like Kabaddi, Kho-Kho, Cricket, Basket Ball and Foot Ball etc.
- Air-conditioned Gym with modern equipments is available to students and teachers at concessional rates. 3 gym trainers are appointed by the management. Management takes care of the maintenance of Gym.
- Multipurpose Auditorium and Audio Visual room with ultra-modern equipments and operating staff is common for all Institutes under the Sanstha and available for college programs Each Institute has to plan their activities in advance and make booking. The entire procedure of booking is handled by NSS Trust office.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://www.nsseducation.org/degreecollege/aqar.html

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

159

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

02

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	http://www.nsseducation.org/degreecollege/aqar.html
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

25

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

25

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

25

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

61

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State

government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

00

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

12

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

We at NSS college believe holistic development of students by providing necessary platform to show their abilities and excel

in all areas. The Student Council is the back bone of the college which organizes various activities in association with other committees. The council is formed every year which comprises of Class Representatives from each class on merit basis and Representatives from Sports, Cultural, NSS and WDC committees. All these members elect a General Secretary from among themselves. The council is responsible for handling all college activities under the guidance of teacher conveners. They held regular meetings with the teacher incharge of council for planning and coordination of work. The teacher incharge organizes Orientation programme and training and mentoring programme for the council members throughout the year to encourage and motivate them. At the end of each year Annual prize distribution is held wherein Best council members are rewarded and appreciated for their outstanding work.

The following are the few activities organized and participated by the students council:

1. Induction Programme for F.Y. B.Com. students.
2. WDC Committee organized 3 days Karate Training (Women Development) for Girls Students.
3. NSS Student representatives organized Maze Kutumb - MaziJababdari, SwacchaMazaParisar under Swaccha Bharat Abhiyan, Special Conversation and Screening, Bhajansandhya, Kindness to Nature, State level "Poster Making Competition on "Vigilance", Marathi Proverb Writing Competition, Pulse Polio / Blood Donation Campaign, Intercollegiate cultural event (Dance / Blog Writing), Heritage Walk and Cycle Rally.
4. PTA Meeting arranged by Parent- Teachers' Association.
5. Committees have organized various competitions such as Slogan Writing, Essay Writing, Poster making, Story Writing, Short Films, PPT Competition, English Speaking Course 60 Minutes, Reading Week, Marathi Pandharwada, Hindi KavitaVachanPratiyogita, Traditional Day, Saree and Tie Day Debate, Mehendi, Salad Making, Shravandhara-Musical Event.
6. Committees have organized various National and International webinars such as "Dynamics of HR- within Educators ", "Digital marketing: An overview of pre- and post Covid-19", "Learning through Creative Thinking", "Goal Setting and Mind Management", "Environment & Human Behaviour", "Unlocking investment mantra" , " Resume Building - the first steps towards Successful career", "Importance of Law and Communication Skills for

Teachers", "Sexual Harassment at Workplace Act, 2013: Understanding the Act and Challenges Ahead", "Stop Child Sexual abuse", "Yoga for Mental Health".

7. Sports Committee organized Intra Collegiate Yoga Week on Virtual Basis, Intra Collegiate Sports Week, 100 Days Yoga Program, Online Workshop on Health and Mind Fitness and Hygiene, Online Yoga Pledge.
8. Assisted in conducting Committee and Departmental activities - EVS, Accounts, Commerce, Economics, Mathematics, and Business Communication.
9. Organized Annual Convocation Ceremony.
10. Organized Annual Social Cultural Programme.
11. Selection of Best Students of the College by members of Students Council.
12. Organized Annual Prize Distribution.
13. Participated and motivated other students to participate in inter collegiate Sports, NSS and cultural events.

Students Representation in various academic administrative Committees of the college as follow

1. IQAC
2. College Development Committee
3. WDC
4. ICC
5. College Magazine
6. News letter
7. National Service Scheme
8. Sport Committee
9. Cultural Committee
10. Gender Champions
11. Students Council
12. Marathi VangmayMandal
13. Alumni Committee

File Description	Documents
Paste link for additional information	http://www.nsseducation.org/degrecollege/aqar.html
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

30

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Yes

The college has a functional and very active alumni association. The alumni association helps to create a good network between the college and the alumni through various social media platforms like facebook, whatsapp, twitter, telegram groups etc. Due to COVID-19 Pandemic SOP norms issued by the government during 2020-21. Alumni association could not able to meet physically in the college premises to discuss and conduct activities for the college. As a result, alumni association has conducted two online activities on ZOOM platform for the interaction of alumnus with college students.

1. Guest lectures by noted Alumni.-

- Guest lecture on Career in Criminal llaw by Shri. Mangesh Singh (Advocate of High Court, Mumbai)
- Guest lecture in Career in Travel and Tourism by Shri. Bhushan kadge (Senior Sales Executive, Kesari Tours Pvt. Ltd.)

2. Participation of alumni in seminars/webinars/competitions organized by the college.

3. Active participation /cooperation of Alumni for campus placement.

4. The members of the Alumni Association have regular interaction with the Principal, the management, and the staff members regarding the overall development of the college.

5. Alumni are represented in the College Development Committee and IQAC and give valuable suggestions in planning the programmes.

6. The Alumni has a dedicated web page on Website where all activities and information is passed on to students.

7. Information is disseminated and eminent alumni are gathered through social media platforms such as facebook, whatsapp and linked in accounts.

File Description	Documents
Paste link for additional information	http://www.nsseducation.org/degreecollege/aqar.html
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The college Vision and mission statements propagate providing quality education and holistic development of students who can compete in global scenario. We believe in the principles of equity, justice and diversity. The college is one of the pioneering institution in South Mumbai to offer education to the under privileged sections of the society. The Board of Trustees, the Governing body of the institution, the Principal, Teaching and Non-Teaching staffs and students work hand in hand in order to meet the vision and objectives of the founders of the college.

Nature of governance:

Efficacy of the Management is reflected in strengthening functioning of college towards attainment goals. It is proactive and dynamic nature of decentralization decision making among the stakeholders of College. The College Organization Chart clearly shows decentralization and participative management.

College Development Committee:

The College Development Committee gives general guidelines for quality policy to create a healthy environment for teaching-learning processes. It consists of all the stakeholders of higher education such as representatives of Management, Teachers, Students, Non Teaching, Women, External Expert from Local Society and Industry etc. It is responsible for preparing an overall comprehensive development plan of the college regarding academic, administrative and infrastructural growth, and enable College to foster excellence in curricular, co-curricular and extra-curricular activities.

IQAC: Perspective and Quality improvement strategic plans are devised and executed through the IQAC; The IQAC outlines the valued standard parameters for the enrichment of the all-encompassing academic atmosphere of the institution.

Philosophy to groom leadership at various levels: The College has around 38 administrative and academic bodies comprising of

Teachers, non teaching staff and students to take care of the various activities throughout the year. These Committees provide platform to develop leadership and participation in decision making process.

Perspective plan:

As a post accreditation measure, the college has prepared five-year perspective plan from 2017-18 to 2021 -22 immediately after third cycle of accreditation in March 2017. The prime motive is that to cater the needs of the students and to expand the academic horizon of the college. The perspective plan helps to systematic and effective implementation of welfare measures in tune with the vision and mission along with seven NAAC criterias to enhance quality initiatives. It's also focus on Curriculum and Extra-curriculum activities, Research programs, and Add-on / Short term courses and to strength students centric activities, etc.

Philosophy to enhance overall development of the students:

To develop overall personality, and to inculcate the sense of social responsibility among the stakeholders, the institution organizes various co curricular and extra-curricular activities through NSS, WDC, Culture, Health and Hygiene Club, Sport & Fitness Club etc. Besides all these, activities of Maharashtra Andhashraddha Nirmulan Samiti, and NSS Residential camp, Yoga Session, Self Defence Workshop, Industrial / Field visit, Educational Excursion, Departmental Webinar series on various topics promote scientific temperament among the students.

File Description	Documents
Paste link for additional information	http://www.nsseducation.org/degreecollege/aqar.html
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The well-organized hierarchical structure of the Academic and Administrative committee ensures effective leadership at different levels of governance. The college ensures decentralization and participative management to attain the

objectives of the organisation.

College Development Committee is the best example of decentralization and participative management.

CDC consists of all the stakeholders of higher education such as representatives of Managements, Teachers, Students, Non Teaching Staff, Women, External Experts from Local Society and Industry etc. It is responsible for preparing an overall comprehensive development plan of the college regarding academic, administrative and infrastructural growth, and enable College to foster excellence in Curricular, Co-curricular and Extra-curricular activities. It also reviews all the activities of the college and make necessary recommendations about infrastructural development, finance, other administrative activities of the college. It meets quarterly in a year. It considers suggestions and feedback from all the members in decisions relating to new courses, audits, scheduling of events to be conducted during the academic year, etc.

IQAC :- Perspective and Quality improvement strategic plans are devised and executed through the IQAC. It outlines the valued standard parameters for the enrichment of the all-encompassing academic atmosphere of the institution. It organizes various activities through the MoU, Departments and various committees. It has been organising Seminars, Conferences, Workshops, Webinars, Student Centric activities at the College, State, and National, International level. It has been conducting National/ International E-Conference/Seminars, Workshops to provide One common platform to THE teachers, students, researchers, industrialist to share their views / opinions through research papers presentation and publication of research papers in UGC Care list journals. It ensures decentralization and participative management and provide platform to groom leadership of stakeholders of College.

Participative work culture: The college has around 38 Academic and administrative bodies comprising of teachers, non teaching staff and students to take care of the various activities throughout the year. The students and staff are deputed for seminars and workshops on leadership training, which helps them to execute the leadership functions at their respective levels. The role of mentoring provides an opportunity for the faculty to understand students socio-economic, personal problem and develop the leadership skills among the student. Involvement of Non teaching staff through Academic and Administrative

committee ensure the participative management and provide leadership opportunities for them. The student's council is the backbone of the college. It works under the guidance of the faculty and help in smooth conduct of the college activities. Entrepreneurship Development Cell has provided the platform for the development and growth of the entrepreneurship skills among the students and to imbibe the attitude and business leadership through workshop, Webinars, Business Fiesta, etc.

File Description	Documents
Paste link for additional information	http://www.nsseducation.org/degreecollege/aqar.html
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The perspective and strategic plans are available on the college website which is closely associated with the vision, mission, and goal. Priority was given to the completion of last NAAC Peer team recommendations. Based upon the recommendations of the Peer Team, the IQAC incorporated the same in the perspective plan of the institution. The major recommendations embrace infrastructural up-gradation of classrooms, library, maintenance of campus building, eco-friendly campus and facilities for disabled students, E-Content, job oriented courses and campus placement, student centric activities, etc.

Curriculum Development :-

Since the college is affiliated to University of Mumbai, the curriculum is designed and developed by the Board of Studies of the University. Course Syllabus and other details are well informed to the students. Faculty member provide their inputs in framing the course contents through feedback and participation in syllabus revision workshops. Feedback on Curriculum is collected from the students, alumni and parents with proper action taken by IQAC. The college funds to value added courses like Tally with GST, Computer Basics and English speaking course and arranges educational/field visits for imparting skill based knowledge and learning beyond books.

Teaching and Learning:-

Academic Calendar, Lecture plans, Teaching diaries, Syllabus completion reports are prepared by department gives clear indication to complete the curriculum in time. Lecture notes, PPTs, Question bank, E-Content, etc provided to the students through Google class room. Whatsapp group, College website to ensure effective delivery of curriculum. Assignments/ Projects, Group discussions, Seminars, Industrial visits, Elocution, Debate, Quiz competitions, Guest lectures, etc help to monitor the students performance. Value added courses, Bridge courses, Internships are organized. Remedial lectures, Mentor tutor scheme, extra lectures for slow learners. Feedback from students, constant review monitored by IQAC. Departmental result analyses help in maintaining teaching standards.

Internal Quality Assurance Cell: The IQAC is the principle functional body at the college level and it monitors the functioning of all other committees and keeps coordination for quality assurance. It prepares perspective plan for every academic year as well as long term development of the institution. It prepares Annual Quality Assurance Report and submits the same to the NAAC office. It collects feedback from the stakeholders and suggests improvements after a thorough analysis of the feedback through the feedback committee. It focuses on Curricular and Extra curricular activities such as value added/ add on/ Short term certificate courses during the year, organizing seminars/ conferences/webinars at the International/ National level , augmenting ICT facilities, strengthening existing facilities, Teacher Exchange Faculty programme, etc.

Statutory and Functional Committees: Various statutory, non-statutory and functional committees such as IQAC, Anti-ragging committee, , Prevention of Sexual Harassment committee, Women Development Cell , Student Council committee, Sport committee, Cultural committee, College Grievance Redressal Cell, Internal Compliant Committee, SC/ST Equal Opportunity Cell, RTI etc. are formed under the guidance of the Principal for effective and efficient functioning of the institution. Curricular, Co-curricular and Extra-curricular activities are organised and monitored through these committees.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	http://www.nsseducation.org/degreecollege/agar.html
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Governing Council: Governing Body, which is appointed in accordance with the guidelines provided by the department of Higher Education, Government of Maharashtra and approved by the Directorate of Higher Education, Government of Maharashtra.

College Development Committee: The CDC members of the institute meet quarterly in a year to discuss and deliberate upon the institutional requirements and unanimously take crucial decisions for the betterment of the organization. . It consists of all the stakeholders of higher education such as representatives of Management, Teachers, Students, Non Teaching, Women, External Expert from Local Society and Industry, IQAC Coordinator etc. This committee is the best and ideal example of Participative management and decentralization.

Principal:- The Principal is the academic and administrative head of the Institution and also the jt. Secretary of the Governing Body.

Internal Quality Assurance Cell: In the pursuance for quality assurance, quality up-gradation, assessment and accreditation, and institutionalization the college has established the Internal Quality Assurance Cell. IQAC has become valuable in suggesting a number of quality improvement measures in the college. It plays a catalytic role for quality improvement of the organisation.

Service Rules: Service rules and promotion policies are transparent and based on the rules. Institute is abided by all the rules and regulations of UGC, State Government, University of Mumbai for the services of its employees.

Recruitment Procedures:

The recruitment of the teaching and administrative staff of the institution is done by the Sanstha . The Sanstha advertises these posts in regional, national Newspapers/Journals as well as on its website. These vacancies are filled by strictly following the UGC and state government norms, reservation policies and pay scales.

Service Rules, Procedures, and Recruitment: The College follows the procedures mentioned in Maharashtra Public University Act 2016, the rules and regulations of the UGC, and Statutes of University of Mumbai for service rules, for the recruitments and grievance redressal. Recruitment of Teaching and Non-teaching staff are made as per the rules, regulations and procedure of the Government of Maharashtra and University of Mumbai and UGC rules. They follow the PBAS of the affiliating university for the promotion of the teachers under CAS. After receiving the Confidential Reports of the members of non-teaching staff signed by the principal, they are promoted to the higher positions.

Administrative setup

It is basically for the welfare of employee from the recruitment to welfare of the society, All employees are benefitted with paid leaves and EPF as per the rules. Development and training programmes are organized for staff and students. Staff is felicitated for their academic achievements and dedicated service. The College has adequate welfare measures for all such as 'NSS Patphedi'- Credit society for staff, First aid facility, Gymnasium at concessional rates , Health and Fitness programmes, Washing, Uniform and Travelling allowances, Reimbursement of training programme/seminar/workshop expenses, Duty leave, Income tax counseling and Tax return filing at concessional rate, etc.

File Description	Documents
Paste link for additional information	http://www.nsseducation.org/degreecollege/aqar.html
Link to Organogram of the institution webpage	http://www.nsseducation.org/degreecollege/pdf/Organogram.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user interfaces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Teaching:-

- Provided Financial support for research and academic publications and training programmes such as orientation programmes refresher courses and short term courses/ FDPs and seminars and workshops.
- Duty leaves and Study leaves are granted to support professional development and encourage them to pursue higher studies.
- Staff welfare committee is constituted every year which undertakes welfare and leisure activities for staff like celebration of Birthdays, Staff picnics, Yoga and Stress management sessions , Teachers day celebration etc.
- Staff can access to various online resources such as N-

LIST, INFLIBNET.

- Awards and felicitation to achievers and retiring staff members in Teachers day programme by Management.
- NSS Patphedi-Credit society for staff members for the investment and credit facility benefits. Staff reading room is available with 4computers and internet facility with printer.
- On campus First aid facility and health centre is available for staff.
- Staff reading room and wifi facility available to staff.
- Gymnasium at concessional rates for staff members.
- Internet and library facilities are freely availed to staff members.
- Diwali gifts are given to Teachings staffs.
- Sanstha has been arranging Teacher Day and Felicitated to the teaching and non teachingstaffthose completed 25 years services and extraordinary achievement in educationas well as retired staff of the organization.

Non Teaching Staff:-

- NSS Patphedi-Credit society for staff members for the investment and credit facility benefits. Duty leaves and Study leaves are granted to support professional development and encourage them to pursue higher studies.
- Awards and felicitation to achievers and retiring staff members in Teachers day programme by Management.
- Welfare and leisure activities for staffs like celebration of Birthdays, Staff picnics, Yoga and Stress management sessions, etc.
- On campus Health Centre and first aid facility is available.
- Gymnasium at concessional rates for staff members.
- Washing, Uniform and Travelling allowances are given as per the norms.
- Diwali gifts are given every year to non-teachings staffs.
- Internet and library facilities are freely availed to staff members
- Sanstha has been arrangingTeacher Day and Felicitated to the teaching and non teaching staffthose completed 25 years services and extraordinary achievement in education as well as retired staff of the organization.

Retirement Benefits (As per the University Rules)

GPF (General Provident Fund) which allows Pension to employees after superannuation.

Gratuity NPS (National Pension Scheme for employees who joined services after 01.01.2004) Encashment of Earned Leave

Medical Benefits

- Medical reimbursement as per rules
- Hemoglobin Checkup
- Blood Donation Camp

Support Facilities

- Canteen
- Staff Reading Room
- Grievance Redressal cell.
- Internal Complaints Committee
- Parking facilities for both teaching and non-teaching staff.
- Clean drinking water facilities.
- Bank facilities
- Facilities such as lifts, ramps, etc
- NSS Pathpedi(Cooperative Society)has given Cash Prize to Teaching and Non teaching staff children who have secured academic excellences in study .
- Health and Fitness programmes, Washing, Uniform and Travelling allowances, Reimbursement of training programme/seminar/workshop expenses, duty leave, Income tax counseling and Tax return filing at concessional rate.

File Description	Documents
Paste link for additional information	http://www.nsseducation.org/degrecollege/aqar.html
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend

conferences/workshops and towards membership fee of professional bodies during the year

3000

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

10

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

22

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Performance Appraisal of Teaching Staff based on PBAS:

For the assessment and promotion of teaching staff the institution follows the performance appraisal system laid down by the UGC and implemented by University of Mumbai in the form of "Performance Based Appraisal System"(PBAS). IQAC guides the faculty regarding PBAS. The minimum norms of Selection Committees and Selection Procedures as well as API score requirements for the different cadres, through Career Advancement Schemes and Regulations are applied for PBAS based on the concerned documents. These annual API scores verified and confirmed by the IQAC are compounded prospectively as and when the teachers become eligible for CAS promotion to the next cadre with the multiplication factor of years of service required to apply for CAS promotion. API scores for Category I and II are applied for every year while API score for category III is applied for the entire period. The faculty who wishes to be considered for promotion The PBAS is based on API Score of category I (teaching, learning & evaluation) and category II (co-curricular, extension & professional activities) and category III (Research & Academic Contribution). At the end of every year every faculty submits his/her API to the IQAC for verification under CAS has to submit the PBAS Proforma to the Principal three months in advance of the due date, along with the application that he/she fulfils all qualifications under CAS. The Selection Committee specifications as per Circular are applicable to all Career Advancement promotions of Assistant

Professor to Associate Professor and to that of Associate Professor to Professor. The selection procedures are completed on the day of the selection committee meeting, wherein the minutes are recorded along with PBAS scoring Proforma and recommendation made on the basis of merit and duly signed by all members of the selection committee.

Performance Appraisal of Non-teaching Staff:

The institution has performance appraisal system for non-teaching staff which is channelized through Confidential Report. This form is as per the rules and regulations of the Government of Maharashtra. At the end of every year the Confidential Report of every staff member is verified by the Office Superintendent, considering the efficiency of the employee in work.

Performance Appraisal of Teaching Staff on the basis of Students Feedback: As most realistic assessment of a teacher's performance is done by students, The IQAC has introduced the student feedback system as per the NAAC guidelines on institutional parameters. The students continuously assess teachers' performance and reflect their opinions in the feedback-forms. The feedback is compiled, analyzed and communicated to the teacher.

Suggestion Box: Student suggestion box is another informal source for collecting feedback about the satisfaction of various services provided by the administrative staff. Accordingly, necessary suggestions are provided to the staff for improvement in their working.

File Description	Documents
Paste link for additional information	http://www.nsseducation.org/degrecollege/aqar.html
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism

for settling audit objections within a maximum of 200 words

Internal Audit:

Internal financial audit is carried out by Internal Auditor appointed by the Governing Body with objective to suggest improvement or strengthen the overall governance mechanism of the education society. The purpose of internal audit is not only to examine books of accounts but also to review the present working and make valuable suggestions to improve it. The main objective of internal audit is to assure the management that the accounts are being properly maintained and the system provides adequate safeguards for detection and prevention of any frauds. The latest internal audit was conducted in the year 2020-21. The internal audit is conducted annually by Mr. Prakash Rane & Mr. Nitin Mirashi

External Audit (Statutory):

External Financial Audit is carried out by Statutory Auditor appointed by the Governing Body. The practicing Chartered Accountant is appointed as statutory auditor. Institution conducts external financial audits every year. The latest external audit was conducted in the year 2020-21 The external audit is conducted annually by the authorized Chartered Accountant, U. G. Devi Co, Mumbai.

External Audit (Government):

Government audit is conducted by the Senior Auditor from J.D. office, Higher Education, Government of Maharashtra, every year. On the basis of the issues raised by the auditor, the compliance report is submitted. As per the requirements of External Audit (Government) all the relevant documents are submitted to Joint Director office on dated 21 July 2021. The corrective measures would be taken on the basis of audit queries. Also compliance for all recommendations are made in time

File Description	Documents
Paste link for additional information	http://www.nsseducation.org/degreecollege/aqar.html
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

00

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Our institution being a non-profit organization has developed strategies and set mechanisms and procedures in terms of creation of financial resources, generation of funds, budgetary allocations, and optimum utilization with utmost transparency. The institution, faculty takes efforts for proper mobilization of funds. The Institution and faculty apply for various developmental schemes announced by the different funding agencies.

Various resources for mobilization of funds:

Government of Maharashtra provides salary grant for teaching and nonteaching staff of aided section of the institution as per the pay scale norms of the UGC & State Government. In the latest completed academic year 2020-21, it was about Rs. 30 404 566

For grant-in aid courses the admission fees are collected from the enrolled students as per the University norms. Development and utility fees contribution from students remains a basic and major source of funding to the institution. In the latest completed academic year it was about Rs.5872803 and 914629 for B.Com and M.Com respectively.

The research grants received from the affiliated university for

the Minor Research projects during the A.Y. 2020-21 was Rs. 30000/

The Institution receives interest on fixed deposits.

Optimal Utilization of Resources:

Institution Budget: The budgetary allocations are made at the beginning of the financial as per the needs and requirements of the various departments. The budget is approved in the College Development Committee. As per budget, Head or conveners of the departments proceed with the planned activities.

Purchase Committee: After the budget is approved by the CDC the Purchase Committee considers requirements from all the departments, invites quotations, prepares comparative statements, negotiates with suppliers and then purchase order is executed. The purchase procedure is scrupulously monitored by the committee. The institution focuses on maximum utilization of resources.

Accounts and Audit: All funds mobilized are properly accounted in the books of account. Every year institute conducts external financial audits by appointing statutory auditor.

File Description	Documents
Paste link for additional information	http://www.nsseducation.org/degrecollege/aqar.html
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

In the pursuance for quality assurance, quality up-gradation, assessment and accreditation, and institutionalization the college has established the Internal Quality Assurance Cell as per the direction of NAAC. IQAC has become valuable in suggesting a number of quality improvement measures in the college. It plays a catalytic role in the quality improvement of the college.

ICT enabled pedagogy, administration and documentation:-

To cope up with the pandemic situation the IQAC has advocated use of ICT in almost every process of the college. The IQAC has motivated its faculty members to adapt as per changing technological scenario. IQAC has promoted teaching and support staff to undergo training for capacity building. During the last five years number of faculty members have attended FDP/RC/OC/Induction programs that has helped enhance their technical expertise. IQAC has taken initiative for Two days National Webinar on E-Content. All the teachers have prepared E-Content related to their curriculum and uploaded the same on the college website along with Google Classroom, Whatsapp group for the students. Teachers and students use various e-resources for the effective teaching-learning experience. IQAC shouldered the responsibility of designing and upgrading of the college website from static to dynamic. All the areas of governance such as Administration, Exam, Finance etc. have incorporated ICT. College has online admission system through students friendly Mobile App. During the unprecedented times of COVID-19 lockdown this Mobile online admission and administration process proved immensely beneficial for all the stakeholders. IQAC collects all the necessary data through emails, google forms, google sheets etc. IQAC has adopted the paperless policy and trying our best to become 100% paperless office. It has conducted several meeting with teachers to improve the quality of Higher education.

Strengthen Research Culture in the College:-

Research, extension and outreach are inevitable as far as a higher education institution is concerned. IQAC always encouraged to all the stakeholder for pursuing research and undertake projects. It plays an important role in inculcating research culture in the college. Due to the sustained efforts taken by IQAC , Every department conducted Webinar series in every academic year to imparting knowledge on various socio-economic issues, related academic topics, latest technology ,etc. to the students, teachers, Non teaching staff, research scholars, etc.

IQAC encourages faculty members to publish scholarly articles in the journals of repute. Almost all faculty have registered for Ph.D. and 70% has already completed Ph.D.

IQAC has organized quality related seminars/workshops/ webinars

at International/ National Level from time to time.

IQAC has organized national workshop on "Intellectual Property Rights"

IQAC has organized National E-Conference to provide platform for paper publication in notified journals, UGC Care list journal along with papers presentation.

IQAC has organised Online International Webinar on contemporary issues.

IQAC has strategies for the institutionalization for quality assurance such as Preparation of Perspective plan, Preparation of Academic Calendar and formation of college committees. IQAC conducts periodically meetings.

Timely submission of AQAR.

File Description	Documents
Paste link for additional information	http://www.nsseducation.org/degrecollege/aqar.html
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The college reviews its teaching-learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC.

Following are two examples of institutional reviews and implementation of teaching-learning reforms facilitated by IQAC

1. Structured Feedback and Review of learning outcomes:-

Feedback is a vital part of the teaching-learning process. The college has developed an online feedback system. The analysis of the effectiveness of teaching learning is made through the stakeholder's feedback mechanism. It helps the mentor to recognize that how the students know his or her subject being taught. The collection and analysis of feedback from different

stakeholder assist the institution to understand the need of society and what other stakeholders foresee from the college. Keeping this view in the center, IQAC has developed well-structured feedback systems. IQAC prepares various feedback forms and collects structured feedback on design and review of syllabus and student feedback on teachers. Each department analyzes the feedback, discusses in the departmental meetings and submits a consolidated report to IQAC. IQAC prepares an inclusive feedback report of the college and if necessary communicates to concern BOS of University of Mumbai for further improvement and implementation. Student learning outcomes are reviewed through class tests, assignments, class seminars, field projects, review of research papers/books, open book tests, internal assessment tests, and university examinations. University result analysis is made for each semester at the department level and is discussed in IQAC/CDC, meetings for further improvement and implementation. This helps in identifying the slow and advance learners. Feedback system is applied to every activities conducted in the college to get concrete output and suggestion for further improvement.

2. Post accreditation quality initiatives through IQAC: In order to improve the quality of teaching-learning process, IQAC has taken initiative for E-Content to the student. This Initiative has resulted in the higher efficiency and enhanced quality of pedagogy. All the teachers of the college use ICT tools in order to make their teaching effective. All the E-Content is easily available on Higher education Website along with Google Classroom, Whatsapp group, etc. To improve experiential learning Field Visit, Student -Teacher Exchange, Skill based programmes, Bridge Courses, Add on/ Short term certificate courses, Special guidance scheme, Career counseling, Stress management etc have been organized.

Library infrastructure has been upgraded during the assessment period. Automation and Up gradation of the college website from static to dynamic, More emphasized on research culture through international, National, State and University level conferences, seminars, webinars and workshop for the teachers and students. SWAYAM is also one of the quality initiative for upgrading skill and Knowledge of the stakeholder of higher education through online mode.

File Description	Documents
Paste link for additional information	http://www.nsseducation.org/degreecollege/aqar.html
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	http://www.nsseducation.org/degreecollege/aqar.html
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The Institution takes proactive measures to make sure the same. The discipline and safe environment of the College has led to the College becoming an institute of preference for women in the area of Mumbai.

Currently, 65% of our students are girls. Among staff members too, equal distribution of work is done and there is no

discrimination on the basis of Gender. The college is efficiently handled by a lady Principal and lady teachers too handle various important administrative posts in the college.

The College is dedicated towards creating a gender inclusive campus through various programmes, organized by the Women Development Cell (WDC), The College administration is sensitive to the health concerns of the women employees' pre and postpartum. Maternity and Child Care Leave are sanctioned as per the University of Mumbai rules. The College extends Maternity Leave to adhoc and contractual employees as well. The campus has a girls' common room and separate and adequate girls washrooms, equipped with a sanitary pad dispensing machine and Sanitary Pad Disposal Bins. The entire College is under CCTV surveillance and has a woman security guard.

The following are the activities conducted during the year.

- Guidance session on Gender sensitisation by Ms. Vaishnavi Mahurkar (Programme Officer, Akshara Centre) as on 14th October 2020.
- Essay competition on 'Women rights and Gender equality' as on 30th October 2020
- Poster competition on 'Meri Beti Pyari beti' As on 5th February 2021
- A webinar on 'On the path to Equality' as on 8th March 2021
- A webinar on "Sexual Harassment at Workplace Act, 2013: Understanding the Act and Challenges Ahead" As on 20th May 2021

A. Safety and security

- All first year students are given an orientation about complaint redressal mechanisms available in the College like Anti-Ragging Cell, Internal Complaint Committee and Student Grievance Redressal Cell.
- There are 5 professional security personnel for the College. CCTVs, are installed at strategic positions in College to ensure the security of students and staff.
- ID cards are issued to the students and staff to prevent the entry of outsiders into the College premises.
- The members of the Discipline Committee have made a code of conduct to be followed by students.
- Female students are encouraged to be present in the campus between 7.30 a.m to 11.30 a.m. and any engagement

before or after the prescribed time are strictly in the presence of a female teaching staff.

- During study tours or University fests, lady staff accompanies girl students.
- Self-defence workshops are organized by Women Development Cell, NSS and various departments/committees.

B. Counselling

1. Teaching Faculties are also available is available on campus for personal and group counselling.

2. The College also has a Mentoring system during the lockdown; mentoring sessions were conducted using online platforms like Zoom Platform.

C. Common Room and other infrastructure

1. The Institution has Common Room for girls at the campus.
2. Separate washrooms are available for lady staff and students.
3. There is a sanitary pad vending machine and Incinerators.
4. The Gymkhana maintains separate timing for girls and boys.

File Description	Documents
Annual gender sensitization action plan	http://www.nsseducation.org/degreecollege/aqar.html
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	www.nsseducation.org/degreecollege/pdf/7.1.1 Screen Shots of Facility for Girls Students.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Protecting and nurturing the environment is one of the fundamental philosophies of NSS College. The garden waste, garbage, paper, e-waste are segregated as per the Mumbai Municipal Corporation (NMMC) Guidelines. Waste generation from tree droppings and lawn management is a major solid waste generated in the campus. The waste is segregated at source by providing separate dustbins for Bio-degradable and Non biodegradable waste. The biodegradable waste from College campus is converted into the compost. The Institute has adopted composting processes. Single sided used papers are reused for writing and printing in all departments. Important and confidential reports/ papers are shredded and sent for recycling after completion of their maintenance period. Scrap collected from library is given to scrap dealer for recycling.

Signboard are displayed on the College campus for encouraging ideas of a plastic free environment.

College works towards generating minimal e-waste by reusing it. Regular maintenance of electronic equipment and computers ensures longer life. E-waste bin is provided for the collection of the e-waste generated in college campus, which is given to the authorized agency for recycling and disposal parts of electronic have been reuse regularly.

All the miscellaneous e-waste and electronic items are collected from every department and office.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	A. Any 4 or all of the above
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File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1.Restricted entry of automobiles 2.Use of bicycles/ Battery-powered vehicles 3.Pedestrian-friendly pathways 4.Ban on use of plastic 5.Landscaping	A. Any 4 or All of the above
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File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	A. Any 4 or all of the above
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File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution is committed to maintain the diversity in the student profile to uphold the mandate of inclusive education. College adheres to government's rules and regulations for the

admission process a nominal fee structure for all students allows quality education for economically challenged ones. Orientation regarding Government and private free ship and scholarship facilities is created to help financially weak students .The institution has constituted various statutory bodies like "Equal Opportunity Cell", Anti ragging Cell , Internal Complaint committee, Grievance redressal Cell, Gender Championsetc to cater to the needs of all students irrespective of religion, caste, creed and gender. Special lectures focusing on the basic moral teachings of different religions are organized. Departments organize remedial classes for the slow learners andmentoring session throughout the year for the benefit of the students

The cultural committee celebrated festivals and events to create harmony among the stakeholders.

National Service scheme focus on socio-economic development activities such as Blood Donation, Plus polio Campion, Donation to flood relief etc.

Marathi Vangmay Mandal focus on linguistic and regional Culture among the students.

Research Cell, Library Department Emphasises on Research and Reading habits among the stakeholders to the various activities.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

At NSS College, We believe in providing students with a comprehensive education. Institute Vision and Mission focused on the National Development by Imparting Quality Education to Youth. The institution takes special efforts for creating awareness about the constitution and its importance. There are several programmes organized every year which directly or indirectly speak about the importance of constitution and its

Rights, Duties and responsibilities of citizens.

The following are the initiatives and programmes are conducted

1. As a part of Curriculum Foundation course I and II are taught at F.Y.B.Com and S.Y.B.Com Level. These subjects comprises of social problems and human rights which create awareness among the students. Also at the end of the term they are required to submit projects on socially relevant topics to create awareness.
2. The Code of Conduct mentioned in the 6th pay compendium is common for all that is followed unanimously by stakeholder of the Higher Education Institute.
3. Celebration of National and International commemorative days, events and festivals every year to imbibe national values and respect among the stakeholders.
4. Conducted various Webinars and activities on the contemporary themes to make awareness and sensitization about various Social issues.
5. Blood donation campaign to make sense of social obligation and path towards responsible citizen of country.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	http://www.nsseducation.org/degreecollege/aqar.html
Any other relevant information	http://www.nsseducation.org/degreecollege/aqar.html

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics

A. All of the above

programmes for students, teachers, administrators and other staff
4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Every year, the College celebrates national and international commemorative days, events and festivals in the college . Owing to the COVID-19 pandemic situation, these events were organized through online mode during the academic session 2020-21 with active participation of students, faculty members and non-teaching staff. These events were organized by different committees and departments of the college.

Following are the national and international commemorative days, events and festivals in the college.

- Poster making competition to celebrate birth anniversary of Shahid Bhagat Singh on 28/9/2020
- Elocution competition on Occasion of Gandhi Jayanti on 2/10/2020
- Bhajansandhya on 02/10/2020
- Quiz competition on Parakram Divas on the occasion of Netaji Subhash Chandra Bose Jayanti on 24/01/2021
- Celebration of 26th January Republic Day in the college on 26/01/2020
- Vachan Prerna Diwas(Reading Seminar) on 15/10/2020
- QUIZ Competition to all UG & PG students and Teachers on the occasion of 64th Death Anniversary of Bharatratna Dr.Babasaheb Ambedkar on 6/12/2021
- Online Quiz Competition-National Mathematics Day on

28/01/21

- Digital Poster making competition on National Youth Day on 12/01/2021
- Online Presentation session on 'Life and History of 'Srinivas Ramanujan'-National Mathematics Day on 29/01/21
- QUIZ Competition to all UG & PG students and Teachers on the occasion of International Women's Day on 8/03/2021

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice 1:- Reading Week

Goal: - To inculcate the reading habit and Reading Skill to motivate them to read books.

Context: - Reading Week 2020-21 was jointly organized by the Department of Library and the Department of Business Communication on 19.06.2020 TO 25.06.2020.

Practice:-

- We started our celebration of Reading Week from 19.06.2020 with the inauguration and Quiz Competition.
- On 20.06.2020 Mr. Amol Raut (Bombay High Court), delivered speech on, 'How to inculcate Reading Habit'.
- Dr. Amar Sontakke (English Department) arranged Book appreciation session on 22.06.2020.
- On 23.06.2020 we had an interesting, 'Get Creative program' in which participants were suggested to write story or essay on Library. There were 50 students and eight faculties participated in the program.
- Mr. Rahul Hiremath (Librarian) arranged a session on A Skill for Life Long learning and Online books and

journals on 24.06.2020.

- On the last date 25.06.2020 after the Prize distribution of, 'Get Creative program', students presented their Book Reviews. 50 students participated in this session and 12 students presented Book Reviews which they had been reading during The Reading Week.

Evidence of Success:-

1. Many students started to access websites for Reading.
2. They successfully presented the Book Reviews.
3. In the Feedback, mostly they gave positive responses.

Problems Encountered and Resources required : - Because of Pandemic the students were not able to access library physically.

Best Practice 2 :- English Speaking Course

Goal:- To identify the problems of students to speak in English language and to teach them basic English grammar.

Context:- Department of Business Communication and Literary Association of the college in collaboration with CN Consultancies, Mumbai have organized Online Short Term course on, "English Speaking" from 01/03/2021 to 08/04/2021.

Practice:-

- The entire course was designed by Dr. Amar Uttam Sontakke. Students managed themselves in online communication with resource persons. The class tests were taken via Google forms and other practical sessions were arranged through Zoom platform.
- The lectures were taken 4 days in a week. The timing was 10.00 am to 11.00 am. The Attendance was taken by using Google Form.
- Many interesting and knowledge based activities were arranged by the Resource person, and students enjoyed it.
- Students were taught the Basic English Grammar like Tense, Degree and Change the Voice.
- The syllabus was arranged on the basis of Competitive Examinations like CET exams.
- Resource person Mr. Neil Gonsalves of CN Consultancy Services has taken the regular lectures. Overall 35 students from FY, SY and TY B.Com have successfully

completed the course. Online Certificates were distributed to all participants.

- The feedback forms were collected at the last.

Evidence of Success:-On the basis of collected feedback form it is proved that the entire course was highly successful. Some students began to write daily diaries and started reading English Books.

Problems Encountered and Resources required:- Lack of face to face interaction was the main problem of the course. The classes should be started regularly on offline mode.

File Description	Documents
Best practices in the Institutional website	www.nsseducation.org/degreecollege/pdf/7.2_Reading_Week_Completed.pdf
Any other relevant information	www.nsseducation.org/degreecollege/pdf/7.2_English_Speaking_Course.pdf

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

College has been established with an objective of bringing out the best in the first generation learners from lower middle class and equipping them to face the challenges of the modern world.

Transformation of Socio-economic development of the youth through Value based and Need based Education as per mission statement of college.

- Business Leadership Skill through Entrepreneurship Development Cell activities.
- Women Empowerment through Women Development Cell.
- Environmental Conservation through Nature Club activities.
- To imbibe Human and Moral Values through NSS activities such as Blood Donation Camps, Pulse Polio Campaign, Donation to Flood Relief, Work as Covid Warrior, etc.
- To inculcate Research Habit among stakeholders of Higher education through Research Cell, Departmental Webinars,

IQAC activities, etc.

- Celebration Reading Week inculcate the reading habit in the students.
- Sports and Fitness Club Activities.
- Placement and Career Cell focus on the job training with Campus placement.
- To strengthen the Research skill Through Research Cell activities, Participation in Avishkar , Conferences / Seminar of College provides platform to the student
- Student's council provides platform to the students participate in decision making process and groom their leadership.
- Academic and Administrative Committees provide platform to the students for developing their leadership and participation in decision making process

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

- To encourage Departments to conduct more Certificate/ Value added Courses, Soft skill and Personality development courses and Vocational training programmes for the students and staff.
- To focus on collaborative activities for the students.
- To focus on International Conferences, Seminars, Webinars on the contemporary issues for the stakeholders of Higher education.
- To emphasis on Departmental Conferences/ Seminar/ Webinar series for the stakeholder of higher education.
- To Focus on Student/ Faculty Exchange programme
- To motivate faculty for Research projects like Major /Minor research project.
- To emphasis on Online/ SWAYAM Courses for the students.
- To conduct more Bridge and Remedial courses for the slow learners.
- To emphasis on Guidance session, Training of Competitive exams for the advanced learners.
- To conduct Short term courses on Research Methodology.
- To strengthen Institution-Industry Linkage with emphasis on students training and placement activities.
- To focus and strengthen on digitization of college

campus.

- To strengthen Institution-Industry Linkage through MoU.
- To strengthen more student centric seminars and workshops, etc.
- To strengthen Curricular, Co-curricular and Extra Curricular activities for the students.
- To involve Alumni actively in college activities.
- To conduct Academic and Administrative Audit.
- To participate in NIRF Ranking.
- To participate ARIIARanking .
- To conduct Green/ Gender / Energy Audit.
- To conduct Campus placement activity.
- To focus on Internship/ Field projects, etc.
- To emphasis on precautions and safety measures in the college premises for prevention of Covid-19 infection.